



Conference Organization Integrity Committee (COIC)

Amit Kumar, Chair, (COIC)

IEEE Region 10 Meeting, Kuala Lumpur, 2nd-March-2024

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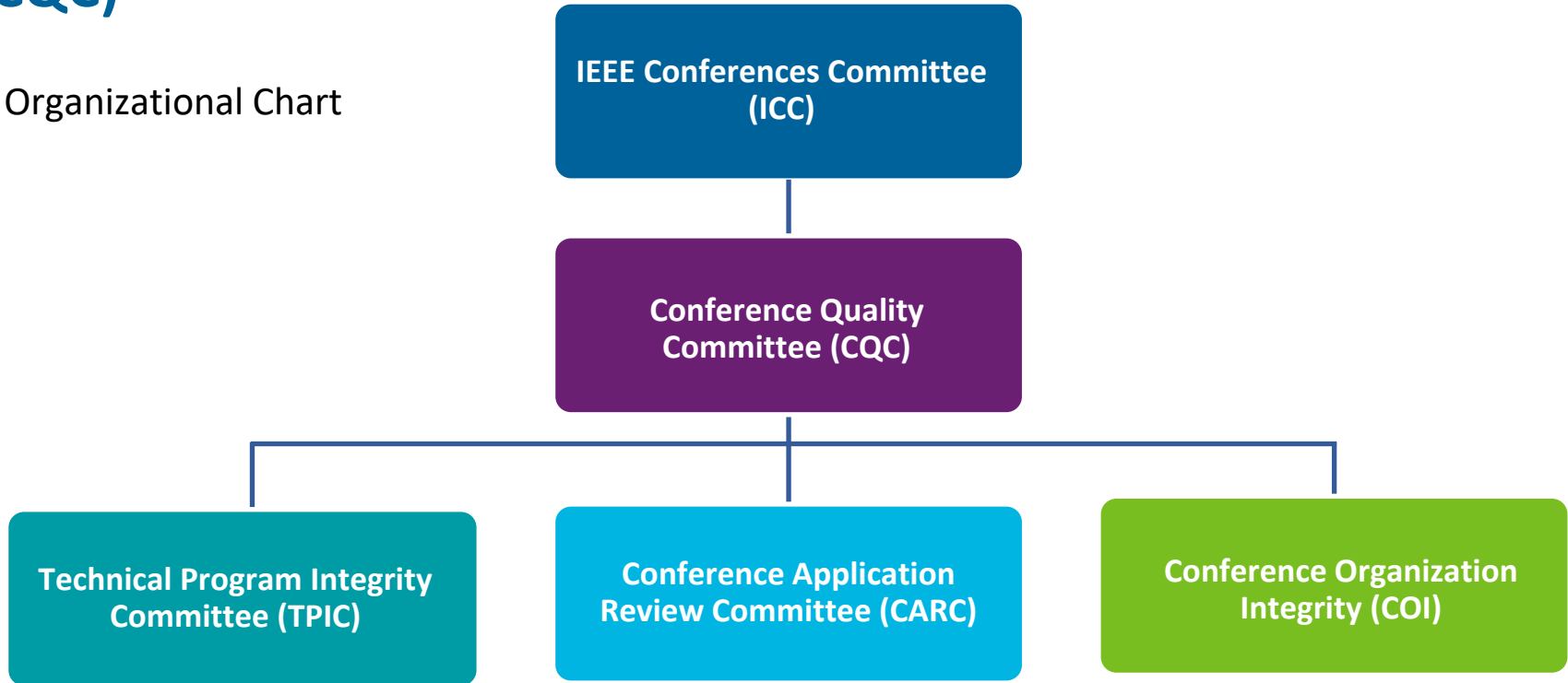
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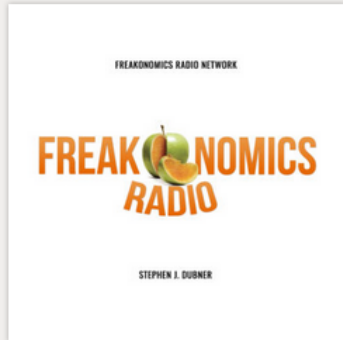


IEEE Conference Governance, Conference Quality Committee (CQC)

► Organizational Chart



Conference Quality in the News



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Jan 17, 2024
By [Stephen J. Dubner](#)
Produced by [Alina Kulman](#)

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IEEE Conference Quality Governance

Conference Quality Committee (CQC)

Ensures overall quality of IEEE Conferences. Serves as primary point of contact, conducts reviews and conference audits, recommends quality policies, procedures, and best practices.



Conference Organization Integrity Committee (COI)

- To confirm violations and individuals involved, to take appropriate actions on confirmed violations and responsible individuals per IEEE policies and guidelines;
- To develop a routine procedure to handle future violations and misconduct in IEEE conference organization;
- To setup and maintain a tracking and management system for violating incidents and individuals, including a list of prohibited conference organizers;
- To recommend additions, changes and enhancements to related IEEE policies, guidelines and practice (operation manuals) in conference organization

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Conference Organization Integrity Committee (COI)

- To confirm violations and take appropriate actions on confirmed violations and responsible parties; lines;
- To develop a routine procedure for handling misconduct in IEEE conference
- To setup and maintain a list of prohibited incidents and individuals,
- To recommend additional IEEE policies, guidelines and practice (operation manual)

**Engages with organizers
after the conference
takes place. Establishes
procedures for future
events**

IEEE Conference Quality Governance Today

Conference Quality Committee (CQC)

Ensures overall quality of IEEE Conferences. Serves as primary point of contact, reviews and audits conferences, and recommends quality policies, procedures, and practices.




Conference Organization Integrity (COI)

- Investigates and takes actions on incidents* in IEEE conferences where individuals or entities involved in organizing conferences might have violated IEEE Bylaws, IEEE Policies, IEEE Code of Conduct, IEEE Code of Ethics or other governing policies, including publication, financial and audit provisions.

*For referral to EthicsPoint process if there are findings

CQC Sub-Committee To Review Integrity Violations

Conference Organization Integrity Committee, COI

 The COI is a post conference review committee which focuses on quality-based complaints.

The COI works hand and hand with the Pubs Ethics and IPR teams to ensure all relevant parties are involved and consistency across departments is enforced when carrying out committee resolutions



Conference Organizer Integrity Committee

Investigates conference misconduct. Works with sponsoring OUs.



COI (est. 2019)

Established as an Ad Hoc to review **1** conference

6 Members

Assigned additional issues for review as the need arose



COI 2023

16 cases adjudicated (+45% from 2022)

9 Members

Now a standing committee

Restricted Organizers List

Process Overview

The following outlines the steps involved in the ROL process.

ROL Process



Preliminary Recommendation

The Chair of the CQC will appoint a body to investigate the allegations and make a Preliminary Recommendation. The body will usually be the Conference Organization Integrity (COI) subcommittee of the CQC, but can also be an ad hoc body appointed by the CQC Chair that has a minimum of two CQC members on it. The investigation should involve the IEEE volunteers and OUs that are closest to the complaint, typically the senior volunteers of the IEEE OU that sponsored the conference. They will endeavor to understand the facts behind the complaint, which (if any) IEEE policies and procedures were not followed, and the degree of responsibility (if any) of the individuals and organizations involved. If fault is found, they will also recommend what actions should be taken, such as time on the ROL or mandatory training. Reasonable precautions against conflict of interest should be taken, and in particular, individuals suspected of misconduct should not be involved in the determination of fault or the actions that should be taken.

Given that many of the CQC subcommittees (especially the COI) investigate conference-related incidents and that there is a desire to avoid duplication of effort, a Preliminary Recommendation can also be an outcome of these CQC subcommittee investigations. In other words, CQC subcommittee investigations can be treated as a ROL investigation, provided that the CQC Chair approves and that appropriate processes are followed.

[Restricted Organizer List process now available on the MCE website](#)

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Conference Organizers

DO's

- ▶ [Review the conference organizer timeline](#)
- ▶ [Find resources on budgets, contracts, registration, technical program, publications, and more](#)
- ▶ Seek organizational unit and other approvals.
- ▶ Use the IEEE Logo as defined in Policies, Section 10.1.18.
- ▶ Open conference bank accounts under the stipulations in Policies, Section 10.1.8
- ▶ Manage technical/professional aspects of the conference such as planning the scope of the program, organize panel discussions, invite special speakers, review and select contributed papers, assure hotel logistics, etc.
- ▶ More - <https://www.ieee.org/content/dam/ieee-org/ieee/web/org/about/corporate/ieee-policies.pdf>
- ▶ Complete list of MCE Training Courses
 - <https://iee-elearning.org/course/index.php?categoryid=23>

Conference Organizers

DON'Ts – Major misconducts reported

- ▶ Pay to publish
- ▶ For profit Financial transactions to individuals or vendors or organizations
- ▶ Citation staking
- ▶ Bogus Paper Reviews/AI Reviews, Plagiarized papers, Machine Generated papers, Paper mills
- ▶ Authors and Reviewers from the same department/Institution
- ▶ Act as your own conference PCO
- ▶ Same Individual as chair of major conference committees in conference application
- ▶ Prohibited Individuals and Entities
- ▶ Ethics...Ethics...Ethics....Integrity...Integrity...Integrity

