

# **R10 Workshop on digital branding & user experience for IEEE Websites**

Presented by IEEE Staff:

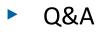
- Daivee Patel, Marketing, Sales, & Design
- Khanh Luu, Member & Geographic Activities



for Humanity

# Agenda

- IEEE brand identity & R10 guidelines for digital branding
- IEEE digital & accessibility requirements for webmasters
- Resources for IEEE webmasters and IEEE Region volunteers
  - IEEE Virtual UX Lab
  - IEEE WordPress theme & website templates
  - Website hosting for IEEE entities
  - Domain registration





#### **IEEE Brand Identity**

https://brand-experience.ieee.org/guidelines/brand-identity/

- Important to maintain brand integrity when making use of the IEEE trademarks and brand elements.
- Guidelines were created to unify these diverse communications and to help them to represent IEEE as a focused, forward-looking, dynamic organization.
- Questions about the IEEE brand can be sent to: IEEE Brand Inquiries Form: <u>https://brand-experience.ieee.org/contact/brand-inquiries-form/</u>
- View frequently asked questions: <u>https://brand-experience.ieee.org/ieee-brand/frequent</u> <u>ly-asked-questions/#ieeetaglinefaqs</u>
- Become an IEEE Brand Ambassador: <u>https://brand-experience.ieee.org/ieee-brand/ieee-b</u>

#### **IEEE Brand Identity Guidelines**

How to use the IEEE Master Brand and Sub-Brand Architecture

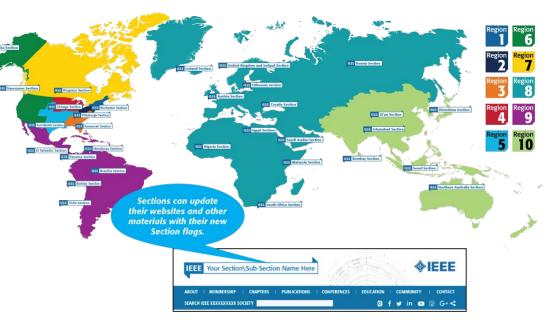




#### **IEEE Geographic Communities Identity Guidelines**

https://brand-experience.ieee.org/guidelines/sub-brand-resources/ieee-sections-raise-your-flags/

- Includes brand treatments for IEEE Regions, Sections, Technical Chapters, Student Branches and Chapters, and affinity groups.
- IEEE Sections can now download a Section flag for use on print and web materials. Raise your flag and unite with IEEE Sections across the globe!
- Questions about the IEEE brand can be sent to: IEEE Brand Inquiries Form: <u>https://brand-experience.ieee.org/contact/brand-inquiries-form/</u>





#### **IEEE Region 10 digital branding**

Download the IEEE Geographic **Community Identity Guidelines for** details:

https://brand-experience.ieee.org/g uidelines/sub-brand-resources/ieee-s ections-raise-your-flags/

Questions about the IEEE brand can **be sent to:** IEEE Brand Inquiries Form: https://brand-experience.ieee.org/co ntact/brand-inquiries-form/

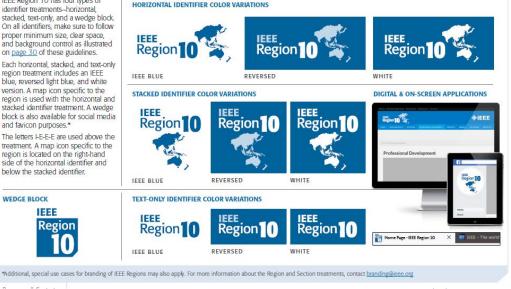
#### **IEEE** Region 10 Identifier

IEEE Region 10 has four types of identifier treatments-horizontal. stacked, text-only, and a wedge block. On all identifiers, make sure to follow proper minimum size, clear space. and background control as illustrated on page 30 of these guidelines.

Each horizontal, stacked, and text-only region treatment includes an IEEE blue, reversed light blue, and white version. A map icon specific to the region is used with the horizontal and stacked identifier treatment. A wedge block is also available for social media and favicon purposes.\*

The letters I-E-E are used above the treatment. A map icon specific to the region is located on the right-hand side of the horizontal identifier and below the stacked identifier.

WEDGE BLOCK



#### **IEEE Region 10 digital branding - examples**

#### Examples in Use

Sub-Brand Architecture and Alignment Group configurations and usage outside of established specifications and guidelines damage the IEEE Brand. Modifications and/or distortions are strictly prohibited.

The IEEE Master Brand can not be manipulated in any way. The kite icon and/or the letters "just the (Univers) IEEE" in the Master Brand should never be used separately or incorporated into any sub-brand marks.

Make sure to follow minimum size/clear space, background control, the Formata/Calibri font rules, and use lock-ups when needing to include the IEEE Master Brand on any digital or print collateral.

#### CORRECT USAGE



A clear space equal to or greater than the height of the identifier text is required on all sides surrounding all identifiers shown in this document. For digital and on-screen applications, a minimum clear space of ½ the height of the identifier text is allowed.



The minimum width for the IEEE identifiers shown in this document in print and non-screen based applications is 1.25 inches (31.75 millimeters) to ensure that the IEEE identifier is legible.



White IEEE identifier on a dark image (minimal detail in area behind the identifier).

#### **INCORRECT USAGE**



Do NOT use unapproved colors that are not in the IEEE color palette. Do NOT use unapproved fonts.



Do NOT apply reflections, glows, outlines, shadows, or other distortions to text.



Do NOT incorporate the IEEE Master Brand or kite icon into any sub-brand.



Do NOT use the old IEEE blue. The approved brand blue (Pantone 3015 or equivalent) should be used.



Do NOT use a busy background image that will interfere with the legibility of the logo.



Do NOT reinvent/recreate/ reimagine the kite of the IEEE Master Brand in any way.



Do NOT use images or graphics as letters in text.



Do NOT stretch or distort the sub-brand to make it fit a particular size or bounding box. Do NOT recreate/ rearrange the templates in any way.



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https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

The IEEE Digital Style Guide offers an overview of digital-related requirements and style guidelines for IEEE employees, volunteers, and partners (vendors, consultants, or contract workers) involved in the development or enhancement of IEEE digital sites.

- 1. Enterprise-Wide Meta-Navigation
- 2. IEEE Master Brand
- 3. Site Identifier
- 4. Footer

- 5. GDPR Policy Adherence
- 6. Search Tools
- 7. IEEE Favicon
- 8. Accessibility



https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

### **1.** Enterprise-Wide Meta-Navigation

↑ IEEE.org   IEEE X	<i>plore</i> Digital Library   IEE	E Standards   IEEE Spectrum   More Sites	Join IEEE   🏋 (0)   Create Account   Sign In
A IEEE.org   IEEE Aplane Digital Library   IE	EE Standards   HEE Spectrum   More Siles	Join WEE   🗮 (0)   Chude Account   Sign in	
Site Identifier	Network and connect with engineers	<b>\$IEEE</b>	
About Publications	Chapters Awards Nervi	bership Standards Contact Us	
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https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

# 2. IEEE Master Brand

EE.org   IEEE Xplore Digital Library   IEEE Standards   IEEE Spectrum   More Sites				Cart (0)   Create Account   🗪 Sign in		
IEEE Site Identifier		Network an	d connect with eng	<b>IEEE</b>		
About	Publications	Chapters	Awards	Membership	Standards	Contact Us
Search Lore	m ipsum dolor		Q Search		follow	- F 🕒 🗃 🚭



https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

# 3. IEEE Site Identifier

org   IEEE Xpl	lore Digital Library   IEl	EE Standards   IEEE	Spectrum   More	Sites		Cart (0)   Create Account
org   IEEE Xplore	Digital Library   IEEE Stand	lards   IEEE Spectrum	More Sites		Cart (0)   Create A	ccount   🗪 Sign in
Your IEEE Site Identifier Here		Network and connect with engineers		<	IEEE	
About	Publications	Chapters	Awards	Membership	Standards	Contact Us
Search Lore	m ipsum dolor		Q Search		follow o	* 🛐 🔚 🔛 🚭

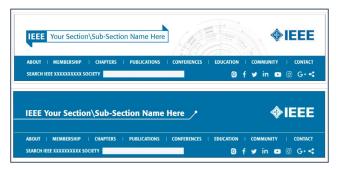


#### **IEEE digital & accessibility requirements webmasters** 3. Site identifiers - for IEEE entities

#### **University & Student Branch identifiers**



#### Section & sub-section identifiers



#### **Chapter identifiers**



Download the IEEE Geographic Community Identity Guidelines for details:

https://brand-experience.ieee.org/guidelines/sub-brand-reso urces/ieee-sections-raise-your-flags/

Questions about the IEEE brand can be sent to: IEEE Brand Inquiries Form:

https://brand-experience.ieee.org/contact/brand-inquiries-for m/

https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

# 4. IEEE Footer

Home | Sitemap | Contact & Support | Accessibility | Nondiscrimination Policy | IEEE Ethics Reporting | IEEE Privacy Policy | Terms | Feedback

© Copyright 2022 IEEE – All rights reserved. A not-for-profit organization, IEEE is the world's largest technical professional organization dedicated to advancing technology for the benefit humanity.

#### Download an HTML sample of the IEEE footer code (ZIP, 1 KB)



https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

### **5.** GDPR Policy Adherence

Sites may not have a unique privacy policy unless it is more restrictive than the IEEE Privacy Policy. In these instances, permission for an exception must be approved by the IEEE Privacy Officer. **Review the IEEE privacy policy.** 

- Learn more about the IEEE privacy policy through the FAQ section of the IEEE Support Center
- Questions related to the IEEE Privacy Policy should be emailed to the IEEE Privacy Officer at privacy@ieee.org.

**IEEE cookie banner:** In order to comply with the European Union (EU) regulation called the General Data Protection Regulation (GDPR), site managers must implement a banner to their websites that outlines our policy on cookie collection.

Instructions and support tools to apply the cookie banner



https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

# 6. Search Tools

			Field	Search this webs	ite Q	<b>▶IEEE</b>
Site	Identifier			1 Label	↑ Button	*
		Chapters	Awards	Membership	Standards	Contact Us

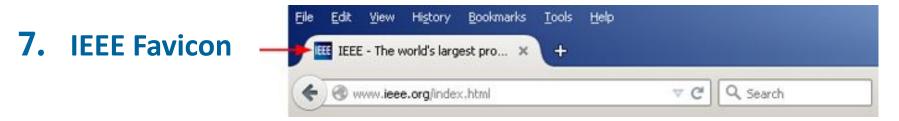
Search tools help users find content on a site through the use of a search engine that indexes the content on the site. This tool is most useful when users do not want to browse for content or are unable to find content via browsing.

Check IEEE guidelines for search design & accessibility compliance

https://brand-experience.ieee.org/guidelines/digital/style-guide/global-pageelement-and-branding-requirements/#searchtools



https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/



- The IEEE favicon (short for "favorites icon") is a square icon that appears in the address bar for browsers, browser tabs, app icons within mobile and tablet devices, and browser bookmarks as an identifier for an IEEE web page.
- All official IEEE sites are required to use the IEEE favicon, or an approved IEEE sub-brand favicon, as a way to improve user experience and leverage the IEEE brand.
- Download the IEEE favicon file set (ZIP, 108 KB)



https://brand-experience.ieee.org/guidelines/digital/style-guide/global-page-element-and-branding-requirements/

# 8. Accessibility

Digital accessibility is the ease with which people with disabilities (physical, cognitive, or technological) can understand, navigate, interact with, and contribute to digital experiences.

All IEEE sites must, at a minimum, comply with Section 508 (29 U.S.C. '794d) and Web Content Accessibility Guidelines (WCAG) 2.0, Level A. If complete compliance has not yet been reached, you must have a project plan to obtain completion and be actively working to complete it within a reasonable amount of time.

IEEE digital publishers are encouraged to deliver content at higher accessibility levels (Level AA or Level AAA) whenever possible. **View Web Content Accessibility Guidelines (WCAG) 2.0, Level A** 



# Resources for webmasters and Region volunteers

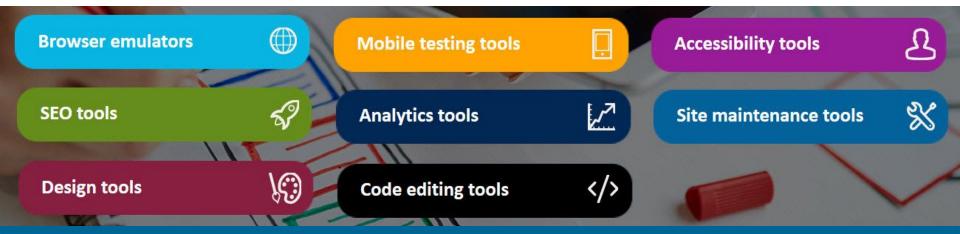


# **IEEE Virtual User Experience (UX) Lab**

- FREE online tools for IEEE webmasters
- Test digital content virtually
- Design resources to enhance web content
- Collaboration opportunities with the Experience Design team on website maintenance efforts

Visit the IEEE Virtual UX Lab: https://brand-experience.ieee.org/tem plates-tools-resources/virtual-ux-lab/

**Please note:** The tools listed on this page are recommendations and not mandatory to use.



### Marketing templates for print & digital use

Pre-branded, self-serve templates

- Print Templates Access branded certificates, name badge templates, editable postcards, promotional items and giveaways, report templates, flyers and posters, event and trade-show components.
- Digital Templates Access email banner templates, email templates, the icon library, the online course template, PowerPoint templates, report templates, and visual backgrounds for video conferencing tools.
- Promotional Advertising Find general-use print ads, sub-brand print ads, general-use web ads, sub-brand web ads, and house ad templates.
- Social Media Toolkit Before getting started with any IEEE-associated social media page, ensure that you are familiar with the IEEE Social Media Guidelines.



View these resources on the IEEE Brand Experience website: <u>https://brand-experience.ieee.org</u>



#### **IEEE WordPress Theme**

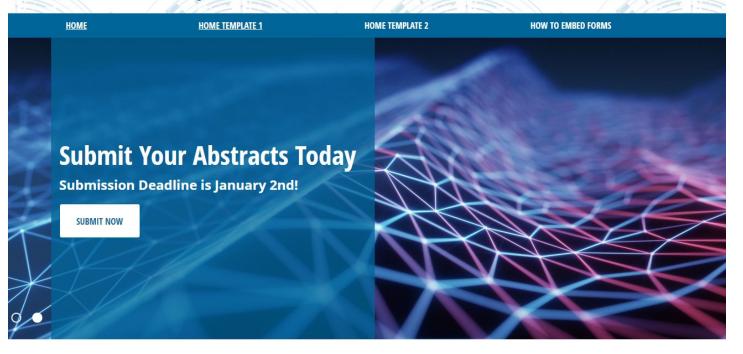
Self-serve website templates available

- Easily customized by in-house staff expertise or contractors
- Significantly reduce the price for website design and development
- Offer a very wide range of design and content options
- Meet brand-compliance standards
- For IEEE Organizational Units (OUs) that request web hosting from IEEE, it is not necessary to download the IEEE WordPress theme. A website template with the theme enabled would be copied over to their website during the account-setup process.
- Templates can be requested at <u>https://brand-experience.ieee.org/templates</u> /website-templates/





#### IEEE Site Template





**ØIEEE** 

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#### About IEEE

IEEE is the world's largest technical professional organization dedicated to advancing technology for the benefit of humanity. Below, you can find IEEE's mission and vision statements.

#### **Mission statement**

IEEE's core purpose is to foster technological innovation and excellence for the benefit of humanity.

#### Vision statement

IEEE will be essential to the global technical community and to technical professionals everywhere, and be universally recognized for the contributions of technology and of technical professionals in improving global conditions.

#### Upcoming Events

There are no upcoming events.

#### Section eNotices

- IEEE North Jersey Section Newsletter May 2022
- Reminder: An
  Introduction to the IEEE
  802 LAN/MAN
  Standards Committee
- Reminder: Recent Advances in Motion Control of Underwater Vehicles for Inspection Applications

HOME STEMAP ACCESSIBILITY NONDESCHMENATION POLICY TEMAS AND CONDITIONS HEE PRIVACY POLICY

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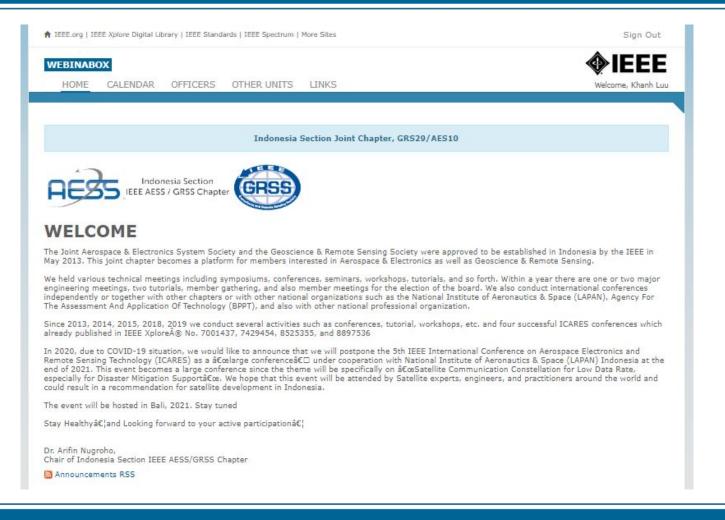


#### IEEE vTools WebInABox

Simple, automated website service

- IEEE OUs without webmasters can sign into the IEEE vTools WebInABox service with their IEEE Accounts and use the wizard to create a simple, automated website that includes an officers page, a calendar page, other units page (links) and a file repository.
- To get started, visit <u>https://webinabox.vtools.ieee.org/</u> and click on the "Sign in" link at the top right corner.
- Events on the Calendar page are fed by vTools Events. To add a new event to the Calendar page, you would need to create a new event at <u>https://events.vtools.ieee.org/</u>







♠ IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites



Indonesia Section Joint Chapter, GRS29/AES10

#### CALENDAR

 Date
 Event Title
 Speaker(s)

 16 Jun 2022 08:00 PM
 EXCOMM Weekly Meet
 22 Nov 2022 08:00 AM
 IEEE Creative Communication and Innovative Technology (ICCIT 2022)



♠ IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites



Indonesia Section Joint Chapter, GRS29/AES10

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 EXCOMM Weekly Meet
 22 Nov 2022 08:00 AM
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### **Domain registration**

https://brand-experience.ieee.org/guidelines/digital/site-registration-form/

- IEEE will register and manage domains for IEEE entities
- Domains should be in the format of ieee-myorgunit.org, or ieeemyorgunit.org. For example, ieee-pes.org
- See domain naming guidelines for IEEE entities: <u>https://docs.google.com/document/d/11L95pl4W91Ishlhz5im6lZxWRbz3eGl6</u> <u>fPqkj3EuYtc/edit</u>
- To request a domain or submit questions on domain naming, visit: https://brand-experience.ieee.org/guidelines/digital/site-registration-form/



#### Some websites using the IEEE WordPress Theme

- https://cn.ieee.org/
- https://r10.ieee.org/bangalore-pes/
- https://r10.ieee.org/beijing-wie/
- https://r10.ieee.org/bombay-wie/
- https://r10.ieee.org/cc-pes/
- https://r10.ieee.org/mongolia/
- https://r10.ieee.org/nzc/
- https://r10.ieee.org/sapporo-yp/
- https://r10.ieee.org/shenzhen-cis/
- https://r10.ieee.org/srilanka-cs/
- https://r10.ieee.org/xuzhou-aps/



#### **IEEE vTools WebInABox Tutorials**

#### https://go.ieee.org/vtools-webinabox

IEEE.org IEEE Xpl	ore Digital Library IEEE Standards IEEE S	ipectrum More Sites		
IEEE v	<b>Fools Knowled</b>	gebase		Q <b>PIEEE</b>
HOME	VTOOLS TUTORIALS	OTHER TUTORIALS	FAQ	VTOOLS APPLICATIONS

#### **Topics: WebInABox**

You are here: KB Home ▶ vTools ▶ WebInABox



Intro to WebInABox



#### **IEEE WordPress Template Site Tutorials**

#### https://go.ieee.org/ieee-template-tutorial

#### **Topics: IEEE Template**

You are	here: KB Home ► IEEE Template
	Logging in
	Editing Pages/Posts
	Officers Page
	Events Page
	Contact Page
	eNotice Feeds
	Media Files
	Events Page



Q & A



#### **Contact information:**

IEEE Experience Design Team Contact Form: <u>https://brand-experience.ieee.org/contact/exd-contact-form/</u>

**IEEE Brand Inquiries Form:** 

https://brand-experience.ieee.org/contact/brand-inquiries-form/

IEEE Entity Hosting:

https://site.ieee.org/

ewh-webmaster@ieee.org

View these resources on the IEEE Brand Experience website: https://brand-experience.ieee.org



# Thank you for having us!

