

Report of 2022 IEEE Region 10 Virtual ExCom Meeting 09 January 2022

The Ex-com meeting of IEEE Region-10 for the year 2022 was held virtually over the Webex platform. All 29 Members of 2021-22 ex-com have attended the meeting. The meeting started at 7.30 AM (IST)



2022 IEEE Region 10 Virtual ExCom Meeting
9 January 2022



Minutes:

Secretary, Dr. Sameer welcomed all ex-com members and other invitees to the virtual ex-com meeting. Ms. Ewell noted the roll-call through the on-line platform. Secretary mentioned the rules of the meeting and expressed hope that the members will be able to have a face-to-face meeting in a few months.

Agenda of the meeting - Region-10 Director Deepak Mathur presented the agenda for the meeting and it was adopted as it is.

Address by Region-10 Director Deepak Mathur

- Director formally welcomed all to the 2022 Region-10 EXCOM meeting
- Appreciated all the committees for their hard work, dedication and commitment
- Appreciated the efforts of all committee members in making R10 events global, innovative and creative amidst the pandemic
- 150 subcommittee volunteers contributed. Region-10 is recognising the efforts and hard work of these volunteers. The initiative will continue in 2022.
- Subsections have the potential to upgrade to sections. Madhya Pradesh sub section in India elevated to section in 2021.
- Should focus on having YP and WIE AGs in every section
- Large number of SBs, but a significant number of SBs are inactive. 30% SBs are with zero members (focus on dissolving of such SBs)
- Region should identify more IEEE milestones
- Only 60% Sections submitted for Region-10 incentive scheme
- Many sections are not participating in Region-10 funded programs
- A new Region-10 OpsMan is prepared
- Region-10 to work on mega projects
- Region Realignment update: Region-10 will split into 2 sub regions over a period of time (North Asia and South Asia & Pacific)

Presented the Region-10 priorities and thrust areas. Presented the tentative plan for the next face-to face meeting. The thrust areas of Region-10 for the year 2021-22 are outlined as follows:

- Membership Activities: Member Retention and Continuation of Students to Young Professionals
- Technical Activities: Section-Chapter Collaborative Programs, Conference Quality and Industry Engagements
- Professional Activities: Entrepreneurship and Career Advancement Programs

Based on this the priorities of Region-10 for 2021-22 will continue to be:

- Streamline conferences ensuring quality and work on strategies to bring more international IEEE flagship conferences in the countries of Region 10
- Enhance member value, member satisfaction through Section/Chapter collaborative programs
- Encourage industry academia partnership programs
- Create more leadership opportunities for YP and Women.
- Devise programs for Students and YP, where YP helps students in their career growth
- Emphasize sustainable 'Humanitarian Technology' projects
- Promote 'Reaching Locals' initiative.

Address by Prof. Toshio Fukuda, Immediate Past President & CEO, IEEE: Discussed the pros and cons of virtual meetings and new normal. Mentioned that a physical meeting should be held in 2022.

Address by Prof. Kukjin Chun, Immediate Past VP, IEEE MGA: Appreciated the efforts of Region-10 EXCOM members for facing the challenges. Mentioned that the membership of higher grade members should be increased. Future 50 has resulted in more new members from low-income countries

Presentation by Zia Ahmed on Region-10 Robotics Contest: IEEE Region-10 Robotic Contest is proposed as one important activity for multiple member involvement from many areas that will enhance membership benefit and IEEE visibility. He pointed out that the challenge for this event is that the laboratory facilities/funding is not uniform across Region-10. The target group for this program is students and YPs.

The event is planned in three stages:

Stage 1- Section Level

Stage 2 - Virtual Region-10 Level

Stage 3- Physical Region-10 Level

Other regions also have conveyed interest to collaborate. Secondary/ senior secondary school students can also participate within section level. Multiple prizes will be there with one grand prize in the form of a grant for the most promising robot for further development.

Prof. Toshio suggested to decide the theme and topics for the contest Director Deepak Mathur assured to initiate a forum to discuss further within the Region-10 EXCOM about the robotic contest.

Committee Presentations

A. Technical Activities

Vice-Chair-Technical Activities: Dr.Zia Ahmed: Opening Remarks- Presented a summary of activities performed by the various committees under TA. He was concerned about the lack of proper documentation on projects and activities. He suggested that all committee Chairs need

to engage their members to the fullest extent possible. He urged the committees to take efforts to improve the participation of more sections in Region-10 programs.

Awards and Recognitions Committee (ARC): As the ARC Chair Prof. Wu Qun could not join the meeting on time due to technical issues, the committee plan was presented by Dr. Zia on behalf of him. The committee will proceed with the activities related to all the awards approved and in-place in Region-10, with specific timelines.

Conference and Technical Seminar (CTS): Chair presented an overview of the flagship conferences conducted in 2021. He also presented the details of the Region-10 conferences planned in 2022 as given below:

- TENSYPMP 2022 – Mumbai, India, 1-3 July 2022
- TENCON 2022 – Hong Kong, 1-4 November 2022
- R10HTC 2022 - Hyderabad, India, 16-18 September 2022

Conference Quality Management (CQM): Chair informed that the CQS committee has organized many POCOs in the year 2021 in association with sections/subsections. He informed that the committee is planning to organize workshops on conference quality and management at R10 flagship conferences. It was also proposed to organize 3 mini POCOs in association with Sections.

Humanitarian Technology Activities (HTA): Chair presented the plan to conduct a new initiative namely “HTA Impact Congress” by collaborating with local sections and societies and across all membership categories. Another plan is to organize training sessions for section volunteers in HTA areas.

Industry Relations Committee (IRC): Vision of IRC is to bridge the gap between industry and academia. Three projects are mainly planned for the year- 1. Workshops and dialog forum to industry and academic engagement 2. Webinars on contemporary topics and seminars during TENSYPMP, HTC, INDICON and Region-10 Talk series 3. Region-10 industry conclave during HTC 2022.

In Industry academia engagement, best sections and subsections will be selected and funded. For the Industry Conclave the theme is chosen as Industry 4.0. This will be a two day conference hosted at Hyderabad in conjunction with HTC 2022.

Information Management Committee (IMC): During 2021, the committee was mainly focusing on renewal of hosting and audit system, refining of event funding portal, social media management. Initiated a YouTube channel for Region-10, Director’s dialogue sessions focusing on Region-10 YP, SAC and WIE committees.

In 2022, the committee plans to focus on IT platform refinement audit system, multi event management (improvements based on last year’s feedback), Director’s dialogue sessions in

association with other committee chairs and IEEE brand experience workshop series focusing on IEEE digital branding and Region-10 website contest for sections and subsections.

Discussions:

Dr. Amit Kumar: Can we plan to prepare a review survey from attendees, organizers and sponsors of Region-10 flagship conferences through a google form/jot form by a subcommittee to report the best practices followed, limitations, improvements in Technical program, speakers, timelines, communication channel, special events during conferences, registration fees, speed of publication at IEEE Xplore etc. It may be useful for future hosts and improve the quality of conferences.

Dr. Takao, CTS Chair, and Dr. Michael, CQM chair have accepted the suggestion and agreed to work on this.

Dr. Amit Kumar: Can we think of advising sections to start Section level SIGHT Programs with their section funds and Region-10 Humanitarian committee offer support and branding if required.

Dr. Jing, HTA Chair, agreed to explore this idea.

Dr. Ramakrishna: Is Region-10 involved in the IEEE move program?

Deepak Mathur, Director replied that the IEEE Move initiative is dealt by IEEE India council and move committee and most likely the Indonesia section will work on it next.

Dr. Amit: What can IRC do to promote industry participation in conferences?

Sanjay Kar Choudhary, IRC Chair replied that we can have more invited talks from Industry experts. Many industries now have innovation labs attached to them. We may think of creating an opportunity to showcase their innovations in flagship conferences.

B. Membership Activities

Vice-Chair-Membership Activities: Prof. B. G. Park: Opening Remarks- Presented a summary of activities conducted by the committees under membership activities. He highlighted the specific achievements and milestones attained by the committees and focused on some of the important programs organized in 2021.

Life Member Committee (LMC): The committee Chair informed in 2022, LMC shall focus on the continuation of 2021 objectives such as formation of new LMAGs, encourage LMAGs to engage in LM activities, arrange LMAG meetings periodically across Region-10, organize LM awards and competitions. LMC also plans to start anniversary celebrations of LMAGs.

Membership Development Committee (MDC): The committee plans to focus on the communications to Region-10 and MGA leadership about the member statistics, improve the membership retention rate, and elevate senior members and young professionals. The committee also plans to organize MD track and joint promotions in the flagship conferences of Region-10 as well as participate in the proposed Region-10 Robotics Competition.

Section-Chapter Committee (SCC): The committee chair highlighted the achievements in 2021. Specifically 3 new subsections, 1 new section 30+ new technical society chapters were created. Organized the first IEEE Region-10 section- chapter symposium at Hyderabad, India. Section-Chapter Committee website was launched. Reviewed and revised the IEEE Region-10 section/subsection elevation process.

In 2022, the committee plans to organize special sessions on section-chapter activities in Region-10 flagship conferences, extend support for the formation of new section-chapter, appointment of new section chapter coordinators in sections, new section/subsection formation in promising areas and organize Region-10 section-chapter symposium.

Student Activities Committee (SAC): Chair of the committee informed that they have executed all their 2021 plans successfully.

In 2022, SAC plans to appoint a new coordinator for managing student branches. The activities shall focus on membership development and experience, regular activities, collaborations (Region-10talk, regional robotic competition), support MGA SAC activities, contests, webinars, funding etc. A special call for revival and closure of dormant SBs is planned. An array of webinars and training are lined up for 2022 including SAC competitions, student leaders summit and technical collaboration with industry. The committee also plans to retain previous contests such as paper contest, video contest and support website contest and continue to provide special recognition for Region-10 SAC SB and volunteer award. A Region-10 SAC Track is also planned on the sidelines of Region-10 SYLW congress.

Women in Engineering (WIE): The committee has proposed five projects for 2022 namely WIE engagement project to establish new WIE affinity groups, celebrate the 25-th WIE anniversary, International women day celebration, WIE Track in Region-10 SYWL and WIE Mentor-Mentee program. The committee also plans to organize WIE visibility enhancement at Region-10 flagship conferences.

Young Professionals (YP): The committee chair has presented a brief account of the important activities of the committee in 2021. They include the Sparklers summit which was attended by 1000+ delegates, CLAP with 600 delegates, 20 instructors, 19 speakers, CLAPATHON and CLAP Challenge. Other achievements of the committee include 1 training, Upskill - 8 supported, New dormant AG fund - 3 AG supported, Student YP joint fund - 10 projects supported, 2 new social media channels, Revival of 11 AGs

In 2022, the committee plans to have a new structure with 4 lead coordinators. Plans to conduct CLAP in collaboration with a host section with \$2000 support to host section, Senior member elevation workshop, a virtual mentor mentee program, Region-10 SYWL Program YP track, Collaboration with Region-10 talk, YP AG meetups, Revival of dormant AGs etc.

Discussions:

Dr.Zia: In the Region-10 SAC paper contest, how many papers will be selected? What is the eligibility criteria? Where will the papers be published?

Prof.Jennifer replied that SAC only recommends the papers to IEEE flagship conferences and papers go through through a similarity checker and shortlisted papers will be judged based on a rubric.

Prof. Lance - How do you compare papers in different disciplines? Use a transparent guideline.

Dr. Zia - Some new policies were implemented in the Region-10 student paper contest. There is a uniform rubric for all disciplines.

Prof. Kukjin - In some sections, membership is not increasing and it is affecting the membership sustainability. Sometimes, section leadership is dominated by a set of volunteers or institutes and it affects the membership growth significantly.

Deepak Mathur: Establish a special group SAC team to close dormant SBs. Contact Mr. Pasan Pethiyagoda who was leading this initiative earlier.

Professional Activities

VC- PA- Prof. Nirmal Nair- Opening Remarks- In 2021, PA focused on Entrepreneurship and Career Advancement programs. He has presented the statistics of the activities conducted by all the committees in PA. Committee membership consists of representatives across all sections, councils. The committee has reviewed the orientation material and subcommittee structure for Region-10. Joint activities PAC with IRC, SAC, YP and WIE are arranged. Reaching locals initiative has been triggered with multiple programs. New branding is given for the newsletter. Completed the survey for starting a new virtual flagship conference in Region-10.

Educational Activities Committee (EAC): The committee aims to be the voice of professionals in Region-10 on education policy and to make resources available in local languages. The committee plans to focus on the following activities in 2022. 1. Introduction to EA chair and 3 workshops by EAC 2. Reaching locals through STEM, try engineering and society activities 3. Engagement activities through organizing capacity building workshops on education policy and curriculum development with at least 50 OUs 4. New innovation challenge.

Newsletter Committee: The objectives of the committee are firmly set on publishing quality newsletters with relevant contents, update members on the latest development from Region-10 and committees and raise the profiles of Region-10 OUs at international level by communicating OU activities. Some of the ongoing projects include regular release of newsletter, web version and social media marketing, providing multimedia content on IEEE TV, and coverage of the flagship Region-10 events such as TENSYP, Region-10 HTC and TENCON.

Professional Activities Committee (PAC): In 2021 PAC participated in all three Region-10 flagship conferences and the committee aims to accomplish the same in 2022. Region-10 PAC Start-up Challenge is planned. Workshops for career development namely Smartech/Hartech based on IEEE future directions are planned. The committee will continue to collaborate with Region-10 talk webinar series.

History and Individual Benefits Committee (IBC): In 2021, the committee focused on IEEE Milestone web development to promote submission of IEEE Milestone. 2 submissions each were made from Japan and India. History activity webpage was developed within Region-10 website. During 2022, the committee will explore Region-10 history activity web development further. Also the committee will promote milestone submission from 30/40/50 anniversaries and 25 years anniversary of sections. The committee also plans to promote Oral History projects with the support of Region-10 founder director and past directors.

Strategic Planning and New Initiatives Committee (SP&NIC): The committee introduced Region 10 Sub-com structure in 2021. Also a survey was completed on the new virtual Region-10 flagship conference with participation from 18 OUs. In 2022 objectives and members of the committee are going to be the same as last year.

Discussion:

Dr. Zia - Did the newsletter committee explore the possibility of getting revenue from conference advertisements?

Dr Faizal, Newsletter committee chair replied that they tried in 2019 -2020. But unfortunately no takers were there.

Prof Kukjin - What can be the three best ideas for a virtual conference ?

Dr. Seishi Takamura, SP&NIC Chair suggested to have poster presentation and 24/7 recorded video 2. Tedx Speeches, and 3. Outreach events for high school students at conferences

Dr Ramakrishna: Professional activities should coordinate DLPs to provide talks across Region 10 , especially at student branches which are inactive.

Deeapk Mathur - Appreciated all the committees for their excellent efforts. Mentioned that the potential of two important committees in PA namely SP &NIC and History & IB are untapped. He proposed to have a brainstorming session in OPCOM with these committees to discuss strategies for the two committees.

Prof. Akinori Nishihara: Chair, N&A Committee: Presented the objectives of the committee such as preparing a list of potential candidates for IEEE and MGA committees. Also the committee is responsible for the nomination process for Region-10 Director Elect.

In 2021, the committee submitted nomination of 93 members of Region-10 for various committees of IEEE. Director elect nomination call was issued in July. Before the next AGM the elected candidate will be announced. Nomination deadlines for BoD, MGA and IEEE committees in 2023 is 15 March and MGA committee member positions deadline is 1 August

Prof. R. B. Jadeja, Treasurer: Presented the detailed income and expense report for 2021 and the budget for 2022.

Director Deepak Mathur pointed out that the region should think of mega projects for member and volunteer engagement. Committees should take up the initiatives and think of projects that can offer real value addition for members.

Dr. Sameer S. M., Secretary: Presented the 2022 meeting calendar and agenda for AGM 2022.

Region-10 AGM to be organized in hybrid mode and scheduled to be held during 26-27 February 2022. Like 2021, the AGM is decided to be held in two days considering the different time zones (7.30 AM - 11.30 AM IST each day). Tentative agenda for the AGM was also presented.

The Region-10 flagship conferences are scheduled as follows:

TENSYMP 2022- 1 to 3 July, 2022 at Mumbai, India

R10 HTC 2022- 16 to 18 September 2022 at Hyderabad, India

TENCON 2022- 1 to 4 November 2022 at Hong Kong

Meeting Ends & Adjournment- Director thanked each and every committee member for their patience and he mentioned that he understands the importance of in person meetings. He is hopeful that things will improve in the upcoming months. He thanked all senior leaders for their cooperation and support. He requested all members to respect and follow the safety guidelines set by the local governments with respect to the pandemic especially while organizing events.

Director also appreciated Project Manager Ms.Ewell Tan for the outstanding services being rendered to Region-10.

Secretary thanked all committee chairs of 2021-2022 for their active participation and great ideas presented.

The meeting ended at 1.30 PM (IST)

Meeting Agenda Follows:

2022 IEEE Region 10 Virtual ExCom Meeting

Date: 9 January 2022 (Sunday)

Agenda (v2)

Time (IST/ UTC +5:30)	Duration	Agenda Item	Leads
7:30	0:05	Roll Call	Sameer S.M. / Ewell Tan
7:35	0:05	Approval of Agenda	Deepak Mathur
7:40	0:15	Address and Region 10 Updates by Director	Deepak Mathur
7:55	0:05	Address by Prof. Toshio Fukuda	Toshio Fukuda
8:00	0:05	Address by Prof. Kukjin Chun	Kukjin Chun
8:05	0:10	Proposed R10 Robotics Competition	Zia Ahmed
8:15	1:00	Technical Activities Committee - Overview (5 mins) <i>(Committee Chairs' presentation around 8 mins each)</i>	Zia Ahmed
		R10 Awards & Recognition Committee Chair	Wu Qun
		R10 Conference & Technical Seminar Committee Chair	Takao Onoye
		R10 Conference Quality Management Committee Chair	Michael Ong
		R10 Humanitarian Technology Activities Committee Chair	Jing Dong
		R10 Industry Relations Committee Chair	Sanjay Kar Chowdhury
		R10 Information Management Committee Chair	Kurnianingsih
9:15	0:15	Discussion	
9:30	1:10	Membership Activities Committee - Overview (5 mins) <i>(Committee Chairs' presentation around 8 mins each)</i>	Byung-Gook Park
		R10 Life Members Committee Chair	Rajendra K. Asthana
		R10 Membership Development Committee Chair	JeongYon Shim
		R10 Section & Chapter Committee Chair	Amit Kumar
		R10 Student Activities Committee Chair / R10 Student Representative	Jennifer Chua Dela Cruz / Warunika Hippola
		R10 Women In Engineering Committee Chair	Emi Yano
		R10 Young Professionals Committee Chair	Saaveethya Sivakumar
10:40	0:15	Discussion	
10:55	0:25	Group Photo / Lunch Break	
11:20	0:50	Professional Activities Committee - Overview (5 mins) <i>(Committee Chairs' presentation around 8 mins each)</i>	Nirmal Nair
		R10 Educational Activities Committee Chair	Preeti Bajaj
		R10 History and Individual Benefits Services Committee Chair	Jong Chang Yi
		R10 Newsletter Committee Chair	Mohammad Faizal Ahmad Fauzi
		R10 Professional Activities Committee Chair	Parkash Lohana
		R10 Strategic Planning & New Initiatives Committee Chair	Seishi Takamura
12:10	0:15	Discussion	
12:25	0:10	R10 Advisory & Nomination	Akinori Nishihara
12:35	0:15	Financials & Budgets	Rajendrasinh Jadeja
12:50	0:10	2022 Meeting Calendar and AGM Agenda	Sameer S.M.
13:00	0:10	Any Other Business	Sameer S.M.
13:10	0:05	Meeting Ends & Adjournment	Deepak Mathur

2022 IEEE REGION 10 EXCOM VIRTUAL MEET - 9 JANUARY 2022

Updated: as of 9 Jan 2022			DELEGATES		
NO.	POSITION	SAL	NAME	FAMILY NAME	Roll Call
1	R10 Director	Mr.	Deepak	Mathur	✓
2	R10 Past Director	Prof.	Akinori	Nishihara	✓
3	R10 Director Elect	Prof.	Chun Che (Lance)	Fung	✓
4	R10 Secretary	Dr.	Sameer	S. M.	✓
5	R10 Treasurer	Prof.	Rajendrasinh	Jadeja	✓
6	R10 Vice-Chair of Membership Activities	Prof.	Byung-Gook	Park	✓
7	R10 Vice-Chair of Professional Activities	Dr.	Nirmal	Nair	✓
8	R10 Vice-Chair of Technical Activities	Dr.	Zia	Ahmed	✓
9	R10 Awards & Recognition Committee Chair	Prof.	Qun	Wu	✓
10	R10 Conference & Technical Seminar Committee Chair	Prof.	Takao	Onoye	✓
11	R10 Conference Quality Management Committee Chair	Dr.	Michael, Ling Chuen	Ong	✓
12	R10 Educational Activities Committee Chair	Dr. / Ms.	Preeti	Bajaj	✓
13	R10 History and Individual Benefits Services Committee Chair	Prof.	Jong Chang	Yi	✓
14	R10 Humanitarian Technology Activities Committee Chair	Associate Professor	Jing	Dong	✓
15	R10 Industry Relations Committee Chair	Mr.	Sanjay	Kar Chowdhury	✓
16	R10 Information Management Committee Chair	Dr.	Kurnianingsih	Kurnianingsih	✓
17	R10 Life Members Committee Chair	Mr.	Rajendra K.	Asthana	✓
18	R10 Membership Development Committee Chair	Prof.	JeongYon	Shim	✓
19	R10 Newsletter Committee Chair	Dr.	Mohammad Faizal	Ahmad Fauzi	✓
20	R10 Professional Activities Committee Chair	Assoc. Prof.	Parkash	Lohana	✓
21	R10 Section & Chapter Committee Chair	Dr.	Amit	Kumar	✓
22	R10 Strategic Planning & New Initiatives Committee Chair	Dr.	Seishi	Takamura	✓
23	R10 Student Activities Committee Chair	Dr.	Jennifer	Chua Dela Cruz	✓
24	R10 Student Representative	Ms.	Warunika	Hippola	✓
25	R10 Women In Engineering Committee Chair	Ms	Emi	Yano	✓
26	R10 Young Professionals Committee Chair	Dr.	Saaveethya	Sivakumar	✓
27	R10 Advisory Committee	Prof.	Kukjin	Chun	✓
28	R10 Advisory Committee	Prof.	Toshio	Fukuda	✓
29	R10 Advisory Committee	Dr.	Ramakrishna	Kappagantu	✓
30	Staff Support - Project Manager, IEEE Asia-Pacific Limited	Ms.	Ewell	Tan	✓
31	Observer - Director of Singapore Office Operations	Mr.	Hwa Chiang	Leo	✓
Total Meeting Delegates					31
Not Attending					0
Total Number of attendees					31