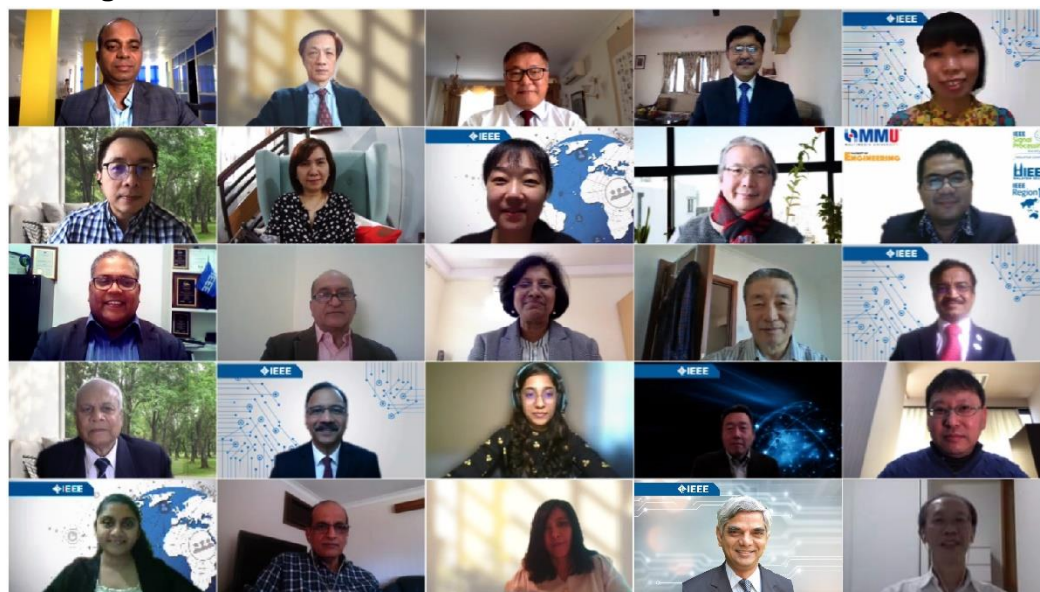


Report of 2021 IEEE Region 10 Virtual ExCom Meeting 10 January 2021

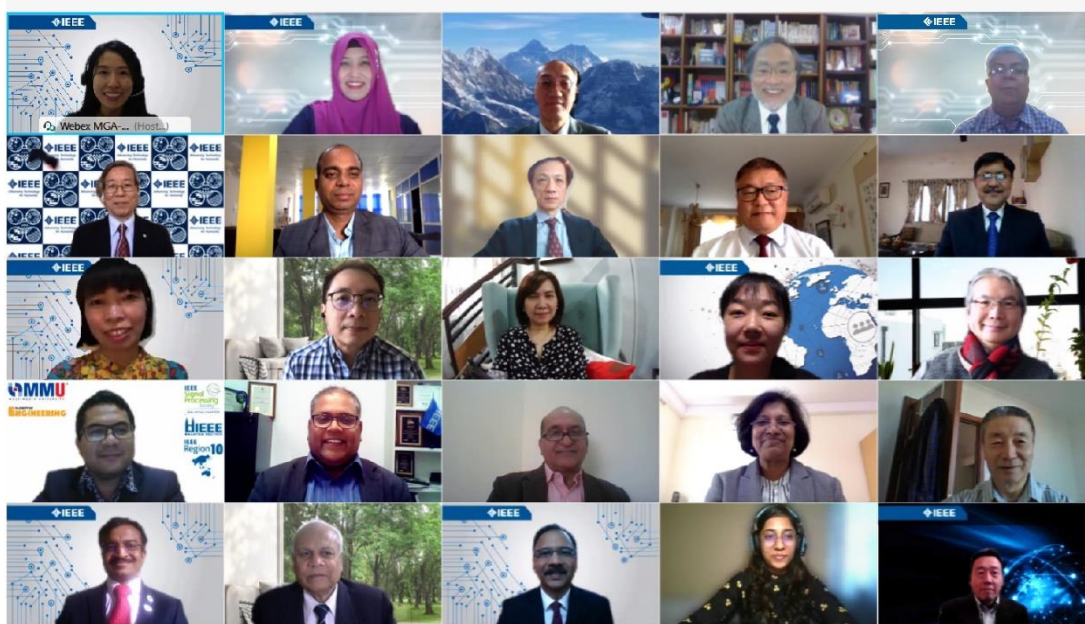
The first ExCom meeting of IEEE Region 10 for the year 2021 was held virtually over Webex platform. 6 members of 2019-20 ExCom, 29 members of 2021-22 ExCom and 2 staff members attended the meeting.

The meeting started at 7.30 AM (IST)

Meeting Photos



2021 IEEE Region 10 Virtual ExCom Meeting, 10 January 2021 



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Minutes/ Notes:

Dr Sameer, Region 10 Secretary, informed that there was a quorum, after having the roll call from the WebEx attendee list. After a brief welcome message, Dr Sameer explained the rules to be followed in this 2021 Region 10 Virtual EXCOM.

Deepak Mathur, Region 10 Director, welcomed all members and presented the agenda which was duly approved and adopted.

Address by REGION 10 Director

Region 10 Director, Deepak Mathur, appreciated the excellent leadership of Prof Akinori Nishihara, 2019-2020 Region 10 Director especially during the challenging time when pandemic disrupted all planned in-person activities. He also appreciated the efforts of 2019-2020 Region 10 ExCom. Deepak Mathur also expressed his sincere gratitude towards all out going members of the previous ExCom.

Deepak, presented plans, focus areas and priorities for 2021-2022. He mentioned his concern about decline in membership and challenges in engaging volunteers and members. He explained his idea of having subcommittees to engage more volunteers at Region 10 and emphasize on diversity. He further mentioned that *Conference Quality* will be another important area for Region 10 to focus and a new Committee at Region 10 would be in 2021-2022 ExCom. He presented anticipated challenges for Region 10 in coming years and discussed thrust area and Region 10 priorities. Deepak also expressed his appreciation and confidence in 2021-2022 Region 10 ExCom.

The thrust areas of Region 10 and priorities for the year 2021-22 are outlined as follows:

- Membership Activities: Member Retention and Continuation of Students to Young Professionals
- Technical Activities: Section-Chapter Collaborative Programs, Conference Quality and Industry Engagements
- Professional Activities: Entrepreneurship and Career Advancement Programs

Based on this the priorities of Region 10 for 2021-22 are identified as

- Streamline conferences ensuring quality and work on strategies to bring more international IEEE flagship conferences in the countries of Region 10
- Enhance member value, member satisfaction through Section/Chapter collaborative programs
- Encourage industry academia partnership programs
- Create more leadership opportunities for YP and Women.
- Devise programs for Students and YP, where YP helps students in their career growth
- Emphasize sustainable 'Humanitarian Technology' projects
- Promote 'Reaching Locals' initiative.

Address by Prof. Toshio Fukuda, Immediate Past President & CEO, IEEE: Appreciated the new Director and his team, and the need for supporting Students, YPs and WIE was emphasized. 2021 Board of Directors (BoD) will be focusing more on continuing education. He urged to work together for enhancing the value of IEEE membership across all sections of membership.

Address by Prof. Kukjin Chun, Immediate Past VP, IEEE MGA: Presented the recent changes introduced to the MGA vision and mission to enhance the participation from diverse sections of the society, and the re-framed strategies of MGA.

Kukjin Chun appreciated the Director's new initiative of volunteer engagement. Presented the membership statistics across regions. 100%TCS cost allocation to OUs will be introduced from 2022. New plans for section-chapter engagements are also outlined.

2020 Region 10 Updates- Prof. Akinori Nishihara, Immediate Past Director, Region 10- Presented the details of ExCom meetings, President's retreat and February BoD meetings. 2020 Virtual AGM was first of its kind among all regions.

Explained about the new project "Reaching Locals" for enhancing technical awareness to wider participants. The outcome of region realignment was also presented.

Committee Presentations

A. Technical Activities

VC-Technical: Dr.Zia Ahmed: Opening Remarks- Introduced his committee members. Presented the focus of TA in alignment with the thrust areas of Region 10 by aligning closely with the activities of other committees. Collaboration of SAC, WiE, YP and IRC with the flagship conferences of Region 10 was cited as a fine example of greater collaboration between various committees and CTS.

ARC: Presented the plan of ARC. Planning to review Region 10 awards and recognition descriptions and place all relevant information in REGION 10 website.

CTS: Presented the overview of flagship conferences of Region 10 conducted in 2020 and 9 mini POCOs. 2021 flagship conference venues are presented. Plans to coordinate with the conference quality management committee. Flagship conferences will be utilized as platforms for attracting new members. Possibility of developing guidelines for online/hybrid events will be explored.

Conference Quality Management- Presented the challenges experienced in conducting all the three flagship conferences of Region 10 in virtual mode. Also presented the award of opportunities for conducting the 2022 editions of flagship conferences. The support extended to close the financials of recent past editions was also discussed. Plans such as review and audit of Region 10 conferences with the help of new committee members is presented. Plagiarism and integrity checking initiatives will be focused. Plans to conduct conference quality ad management workshops on the sidelines of Region 10 flagship conferences.

HTA- Last year's HTC initiatives, especially the projects related to covid-19 were presented in a nut-shell. Last year's HT award details as well as the special sessions conducted on the sidelines of Region 10 flagship conferences was discussed. Reported that 42% of SIGHT projects awarded globally were awarded to Region 10 Focus of 2021 will be on video contest, extending HTA

support fund, webinars/training programs to promote HTA. Specific timelines and milestones were also presented.

IRC- Focus areas will be industry leadership forums in Region 10 flagship conferences, fostering industria-academia relations, inducting new members from industries. Industry 4.0 related awareness/discussion programs are planned on the sidelines of conferences with participation from manufacturing industries, students, YP, WiE etc. A biennial industry conclave is also planned. It will be a 2- day event with many networking opportunities and new initiatives.

IMC- Introduced the new committee members and discussed their roles. Plans to improve the Region 10 website performance and optimization. Refinement of event funding portal will be taken-up. Social media management will be actively pursued. Website auditing on all the sub-domains will be taken-up to take care of the security threats. Planning to start a new YouTube channel for Region 10

B. Membership Activities

VC MDC- Prof. BG Park: Opening Remarks- Presented the progress of activities of the committee during 2020. He introduced the coordinators of 6 committees under MAC and their broad plans.

LMC- Planning to launch a new website for Region 10 LMAG. Planning to start at-least 3 new LMAG chapters. Planning to continue with the outstanding life member affinity group volunteer award. Planning to have regular quarterly meeting of the committee to streamline the activities

MDC- Plans to improve the membership retention rates, presents MD reports to MGA, Region 10 etc and Individual benefits and services for promoting IEEE membership as well as membership elevations.

Section-Chapter Committee- Focus areas of the committee will be formation of new sections and subsections in promising countries having good membership, formation of new chapters in sections with adequate members, and conduct of special sessions on section-chapter activities in Region 10 flagship conferences apart from webinars on relevant topics. Also planning to support subsections directly under Region 10.

SAC- Improve student engagements, improve the student member retention rates, reviving and closing dormant student branches, ensuring participation of more Chinese students in Region 10 contests and membership development activities are the focus areas of 2021. A series of webinars and training programs are also planned. Planning to introduce a standard template for flyers for Region 10 events. A series of contests are also planned for students. All awards will be continued.

WiE- Plans to promote women engagement in science and engineering through meet-up programs, provide assistance to form new WIE affinity groups, support WiE activities related to covid-19 pandemic, conduct WiE tracks in Region 10 flagship conferences. Award programs for recognizing outstanding achievements of WiE volunteers will be continued.

YP- Aims to Improve Student to YP Transition, Professional Development for YPs, Enhance YP and Industry collaborations, Organize Regional level YP focused events, Membership Development & Retention and Formation & Revamping of YP AGs. Activities are proposed under five main project categories namely; YP Focused Regional Events (Region 10 YP Summit and CLAP), Region 10 Young Professional Affinity Group Supervision, Region 10 Young Professional Support Funds (3 funding schemes for YP Affinity groups), Volunteer Recognition (award programs and one contest). Followed by Region 10 YP ambassador program to encourage students to continue their membership after graduation. Proposed outreach activities are to maintain social media, YP AG officer WhatsApp and mailing lists. In addition, Region 10 YP LinkedIn page as well as chat group for China base volunteers will be launched.

C. Professional Activities

VC- PA- Nirmal Nair- Opening Remarks- Introduced the committee coordinators. The thrust areas of Region 10 identified for professional activities is Entrepreneurship and Career Advancement Programs. Explained the rationale for the selection of committee members.

EAC- Focus will be on formation of educational activities groups in all sections/subsections, aligning activities of EA with focus areas of IEEE EAB, creating contents in local languages, conducting workshops on engagement activities, policies and accreditation process, starting an innovation/social media challenge and awards. A 2-day orientation workshop on EA for sections will be conducted.

Newsletter- To publish quality four quality newsletters per year, to update members about the activities happening from the Region 10 committees and around Region 10, perform activities to enhance the profile of REGION 10 at international level and develop videos on covid-19 heroes

Professional Activities: Plans to enhance the lifelong employability of members by conducting targeted activities, to request all sections to appoint a coordinator for professional activities, initiate professional. industry tracks in Region 10 flagship conferences. A monthly webinar series to improve soft skills, focus on development of entrepreneurial skills etc will be attempted.

History and IBC- Promoting application of IEEE milestones in Region 10, Recording the history of Region 10 through a history website, promoting individual benefits and career development are identified as the focus areas of the committee.

Strategic Planning and New Initiative Committee- Collection and organization of Region 10 orientation program materials such as presentations, videos etc in Region 10 website, develop a guideline for the structure of Region 10 sub-committees, initiate a new virtual flagship conference brand for Region 10 are some of the principal focus programs of the committee.

2021 meeting calendar and agenda for AGM

Presented by Region 10 Secretary: Region 10 AGM to be organised in virtual mode, scheduled to be held 6-7 March 2021. TENSYP 2021 during 23-25 August in Jeju, South Korea, Region 10 HTC 2021 during the first week of October in Bengaluru, India and TENCON 2021 during 7-10 December in Auckland, New Zealand.

The AGM is decided to have in two days considering the different time zones (7.30 AM - 11.30 AM and 7.30 AM - 10.15 AM each day) during 6-7 March 2021. Tentative agenda for the AGM was also presented.

Meeting Ends & Adjournment-

Deepak Mathur, Region 10 Director, thanked each member of the Region 10 ExCom for their efforts in planning of activities and presenting them in the meeting. He expressed his confidence in the team and requested to follow a collaborative approach in planning activities. He, especially mentioned about the presence of Prof Toshio Fukuda and Prof Kukjin Chun Past President and Past VP MGA respectively and thanked them for their advice to the Region 10 ExCom.

He wished all members to stay safe and healthy encouraged all to be innovative and creative in planning virtual events for effective member engagement. He also requested all members to adhere to the guidelines given by IEEE on travel and respect and follow the safety guidelines set by the local authorities with respect to pandemic especially in organizing events.

At the end, he specially thanked Region 10 Secretary, Dr S M Sameer for his meticulous planning of this meeting and conducting it very efficiently.

Deepak was all praise for Ms Ewell Tan, IEEE Staff, for supporting Region 10 activities including this virtual EeCom meeting.

The meeting ended at 1.15 PM (IST)

Meeting Agenda Follows:

2021 IEEE Region 10 Virtual ExCom Meeting

Date: 10 January 2021 (Sunday)

Time (IST)	Duration	Agenda Item	Leads	Back-up Plan
7:30	0:05	Roll Call	Sameer S.M. / Ewell Tan	Ewell Tan / Sameer S M
7:35	0:05	Approval of Agenda	Deepak Mathur	Sameer S M
7:40	0:15	Address by Director	Deepak Mathur	Sameer S M
7:55	0:05	Message by IEEE Past President	Toshio Fukuda	
8:00	0:05	Message by IEEE Past VP MGA	Kukjin Chun	
8:05	0:10	2020 Region 10 Updates	Akinori Nishihara	Takako Hashimoto
8:15	1:00	Technical Activities Committee - Overview (5 mins) <i>(Committee Chairs' presentation around 8 mins each)</i>	Zia Ahmed	Michael Ong
		R10 Awards & Recognition Committee Chair	Wu Qun	Zia Ahmed
		R10 Conference & Technical Seminar Committee Chair	Takao Onoye	Zia Ahmed
		R10 Conference Quality Management Committee Chair	Michael Ong	Zia Ahmed
		R10 Humanitarian Technology Activities Committee Chair	Jing Dong	Zia Ahmed
		R10 Industry Relations Committee Chair	Sanjay Kar Chowdhury	Zia Ahmed
		R10 Information Management Committee Chair	Kurnianingsih	Zia Ahmed
9:15	0:15	Discussion		
9:30	1:10	Membership Activities Committee - Overview (5 mins) <i>(Committee Chairs' presentation around 8 mins each)</i>	Byung-Gook Park	Amit Kumar
		R10 Life Members Committee Chair	Rajendra K. Asthana	B G Park
		R10 Membership Development Committee Chair	JeongYon Shim	B G Park
		R10 Section & Chapter Committee Chair	Amit Kumar	B G Park
		R10 Student Activities Committee Chair / R10 Student Representative	Jennifer Chua Dela Cruz / Warunika Hippola	B G Park
		R10 Women In Engineering Committee Chair	Emi Yano	B G Park
		R10 Young Professionals Committee Chair	Saaveethya Sivakumar	B G Park
10:40	0:15	Discussion		
10:55	0:25	Group Photo / Lunch Break		
11:20	0:50	Professional Activities Committee - Overview (5 mins) <i>(Committee Chairs' presentation around 8 mins each)</i>	Nirmal Nair	Parkash Lohana
		R10 Educational Activities Committee Chair	Preeti Bajaj	Niramal Nair
		R10 History and Individual Benefits Services Committee Chair	Jong Chang Yi	Niramal Nair
		R10 Newsletter Committee Chair	Mohammad Faizal Ahmad Fauzi	Niramal Nair
		R10 Professional Activities Committee Chair	Parkash Lohana	Niramal Nair
		R10 Strategic Planning & New Initiatives Committee Chair	Seishi Takamura	Niramal Nair
12:10	0:15	Discussion		
12:25	0:10	R10 Advisory & Nomination	Akinori Nishihara	Kukjin Chun
12:40	0:15	Financials & Budgets	Seishi Takamura / Rajendrasinh Jadeja	Seishi Takamura/ Rajendrasinh Jadeja
12:55	0:10	2021 Meeting Calendar and AGM Agenda	Sameer S.M.	Deepak Mathur
13:05	0:10	Any Other Business	Sameer S.M.	Deepak Mathur
13:15	0:05	Meeting Ends & Adjournment	Deepak Mathur	Sameer S M