



IEEE R10 Meeting

Date: 6-7 March 2021

2021 Membership Activities Plan

Byung-Gook Park
Membership Activities Vice-Chair 2021-2022

2021 Membership Activities Committee



Byung-Gook Park
MA VC



Rajendra K. Asthana
LM Chair



JeongYon Shim
MD Chair



Amit Kumar
SC Chair



Jennifer Dela Cruz
SA Chair



Warunika Hippola
Student Rep.



Emi Yano
WIE Chair



Saaveethya Sivakumar
YP Chair

2021 Membership Activities Plan – Overview (1)

➤ Life Member Committee:

- Launch R10 LM website
- Facilitate formation of new LMAGs
- Explore launching of new LM competition/award

➤ Membership Development Committee:

- Monthly MD Report and encouraging membership recruiting and retentions
- Increase of membership and retention rate, elevation to SM and YP
- MD track and joint promotions with IBS at conferences and IEEE events

➤ Section & Chapter Committee:

- Form Sections/Subsections in emerging countries/geographic areas
- Work with Subsections under R10 and help them for full section elevation
- Work with Sections with adequate chapter members to file for new chapters

2021 Membership Activities Plan – Overview (2)

- **Student Activities Committee / Student Representative:**
 - SAC membership development
 - Webinar series - leadership & educational
 - SAC contests and awards
- **Women In Engineering Committee:**
 - Engagement: leader's meeting, AG formation
 - Visibility enhancement: WIE track at TENCON/TENSYMP/HTC
 - Support funds and awards: Section and SB WIE AGs, excellent WIE volunteers
- **Young Professionals Committee:**
 - Young Professionals Engineer Certification (YPEC) program
 - YP focused regional events: YP summit, carrier bootcamp
 - YP support funds and volunteer recognition



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2021 R10 Life Member Committee Plan

Rajendra K. Asthana
2021-2022 R10 Life Member Committee Chair



2021 R10 Life Member Committee Plan

Committee Structure

Chair: Rajendra K. Asthana
Members: Naohisa Ohta (Tokyo), H L Bajaj (Delhi), Takatoshi Minami (Tokyo), Don Sinnott (South Australia), S. Dogiparthi (Hyderabad) Ritvik Bansal, (Delhi)

Objectives

1. Launch R 10 LM Website.
2. Finalise full LM Committee
3. Facilitate formation of new LMAGs
4. Encourage LMAGs and Sections to engage LMs in activities

Projects / Tasks

- Project 1: Launch of LM Website
- Project 2: Finalise LM Committee with 7 Members
- Project 3: Quarterly meetings of the LM Committee
- Project 4: Facilitate formation of new LMAGs (Three)
- Project 5: Select R10 outstanding LM Awardee 2021
- Project 6: Explore launching of new LM Competition / Award

Budget

\$500 for each 3 new LMAG proposed + 8X\$500 for 16 LMAGs (8 LMAGs on first-cum-first basis asking support) + \$500 for RLMC + \$1000 for Awards.

Total Proposed Budget : \$ 7,000

Project / Task Measurable

- Project 1: Launch of LM Website
- Project 2: Finalisation of LM Committee
- Project 3: 4 Virtual / e-mail / F2F meetings
- Project 4: No. of LMAGs formed
- Project 5: Issue CFN, evaluation & selection for Award
- Project 6: Explore possibilities of new Competition / Award.

Timeline & Metrics

- Project 1: Website launch by June 2021
- Project 2: By April 2021
- Project 3: One meeting in each quarter
- Project 4: 3 new LMAGs by December 2021
- Project 5: By September /October 2021
- Project 6: By April 2021

Details of Project 1 & 2

PROJECT 1

Launch R 10 Life member Website

Web site to include following:

1. LM Committee Members
2. Announcements for life Members
3. History
4. LMAG formation dates & so on

PROJECT 2

Life Member Committee:

Chair - Rajendra K. Asthana

Following are Members:

1. Dr. Naohisa Ohta, LMAG Tokyo, Japan
2. Dr. Harbans L. Bajaj, LMAG Delhi, India.

Advisory Committee

1. Mr. Takatoshi Minami, Tokyo, Japan.
2. Dr. Donald Sinnott, LMAG, South Australia

Web Developer

1. Mr. Sandeep Dogiparthi, Web Developer, Hyderabad, India
2. Ritvik Bansal, YP, Delhi, India,

Details of Project 3 to 6

PROJECT 3

Hold at least 1 LM Committee meeting in each quarter

PROJECT 5

- ▣ Issue Call for Nomination by March 2021 end along with other Region 10 Awards.
- ▣ Invite Nominations by May 1, 2021 along with other Region 10 Awards.
- ▣ Evaluate Nominations by July 2021
- ▣ Submit to Awards & Recognition Committee for seeking consolidated approval of Director, R10
- ▣ To be announced along with other R 10 Awards.

PROJECT 4

New LMAGs proposed:

1. Singapore
2. Taipei /Kolkata
3. Queensland

PROJECT 6

Explore possibilities of launching new Award / competition for Life Members in Region 10.



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2021 R10 MD Committee Plan

JeongYon Shim
2021-2022 R10 MD Committee Chair



2021 R10 MD Committee Plan

Committee Structure

Chair: JeongYon Shim

Members: Parkash Lohana,
Muhammad Sabirin Hadis, Abhay Joshi,
Bushra Naeem, Fawnizu Azmadi Hussin

Budget

Project 1: Nil

Project 2: USD 2400

Project 3: USD 2900

Project 4: USD 2000

Total Proposed Budget in USD 7300

Objectives

1. Enhance communication and collaboration with organization units such as sections, societies and chapters.
2. Increase membership and retention rate with valued service and activities.
3. Encourage sections to provide local benefits for highlighting IEEE membership.

Project / Task Measurable

Project 1: Information service via Monthly MD Report and encouraging membership recruiting and retentions

Project 2: Increase and retention of memberships, Elevation to Senior Members & Young Professionals

Project 3: MD Track and Joint promotions at Conference and IEEE events

Project 4 : Individual Benefits & Service for promoting the member benefit & service

Projects/ Tasks

Project 1: Communications to MGA and R10 Section Leadership and EXCOM for MD and IBS.

Project 2: Increase membership and retention rate, Elevation to Senior members and Young Professionals

Project 3: MD Activities - MD Track and Joint promotions at Conferences and IEEE events.

Project 4: IBS – Individual benefits and service for promotion of IEEE membership.

Major Milestones & Timeline

Project 1: Completion by Dec. 2021

Project 2: Completion by Nov. 2021

Project 3: Completion by Dec. 2021

Project 4: Completion by Nov. 2021

Project 1

Communications to MGA and R10 Section Leadership and EXCOM for MD and IBS

Project Aims :

Encourage membership recruitments and retentions

Plan :

- Participate to the MGA monthly MD webcast
- Communications with Section chairs and Membership Development Officers.
- Distribution of Monthly MD report to Section chairs
- Monitoring Membership data via Monthly MD Report
- Information recruitment and retention

Performance Indicator :

Monthly MD report and information service

Budget :

Nil

Project Milestones leading to completion :

- Monthly MD report : Jan. – Dec. 2021
- Tracking at $\frac{1}{2}$ and $\frac{3}{4}$ stages of membership year

Project 2

Increase membership and retention rate, Elevation to Senior members and Young Professionals

Project Aims :

Promote activities in Sections for membership growth.

- (1) Project 2-A : USD 300,250,250,200
- (2) Project 2-B : USD 200,200
- (3) Project 2-C : USD 250,200,100
- (4) Project 2-D : USD 250, 200

Plan :

Encourage Sections with financial incentive to rollout meaningful MD activities.

Project Milestones leading to completion:

- Measure of growth and retention at the end of membership cycle 31st Aug 2021
- Measure of growth in members elevating to Senior Member grades at 31st Aug 2021
- Measure of growth in Student members elevating to Young Professionals at 31st Aug 2021

Deliverables :

Increased membership number of Sections in R10 conducting MD activities

Performance Indicator :

- Membership growth figures based on growth of student members transferring to members

IMPORTANT DATE

- Call for proposal : March 2021
- Proposal Submission: Sep 15 2021
- Selected Proposal Notification :
Sep 30 2021
- Final Report Submission : Oct 20 2021
- Payment grants for approved Projects :
Oct 30 2021

Budget :

- USD 2400 Incentive Grants for MD Activities:
The breakdown of Budget is:

Project 3

MD Activities - MD Track and Joint promotions at Conferences and IEEE events

Project Aims :

Attract new members via joint promotions and road shows and Outreach Section leadership for ensuring understanding of membership cycle and the available resources.

Plan :

Jointly organize MD track of conferences/seminars with conference organizers

Performance Indicator:

Increased IEEE visibility and Section Volunteers trained for MD

Budget:

USD 7300 Grants for MD Activities

- TENSYPMP 2021, Jeju, Korea, Aug. 22-24 2021 Hybrid Conference
- TENCON 2021, Auckland, New Zealand, Dec. 7-10, 2021

Project Milestone:

Seminars at an R10 flagship conferences and visit to Sections

Project 4

IBS(Individual Benefit & Service) for promoting the member benefit & service

Project aims :

Highlight IEEE membership's benefits and encourage Section to arrange local benefits for their members.

Plan :

- Approach all Sections and Councils to allocate some budget and plan activities for promoting individual benefit & services (IBS)
- Cooperation with History and Individual Benefits Service Committee

Performance Indicator :

- Increased awareness of IEEE membership benefits and number of new tangible local benefits.
- Increased number of IEEE recruit membership coming from IBS effect.

Budget Breakdown :

- USD 2000 :
USD 700, USD 500, USD 350, USD 250, USD 200 for top 5 IBS activities resulting in tangible benefits for members.

Project Milestones Leading to completeness :

IMPORTANT DATES

- Call for proposals: March 2021
- Submission Deadline : May 30 2021
- Proposal Selection & announcement :
June 30 2021
- Submission Deadline of Section Report describing outcomes for IBS: Sep 30 2021
- Payment grants for approved Projects :
Oct 30 2021



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2021 R10 Section & Chapter Committee Plan

Amit Kumar

2021-2022 R10 Section & Chapter Committee Chair



Section & Chapter Committee 2021 Plan

Committee Structure

Advisors: Deepak Mathur, Supavadee Aramvith

1.Chair: Amit Kumar

2.Members: Kevin Wong, Kojiro Nishimiya, Zuhaina Zakaria, Chanjief Chandrakumar, Mahesh Neerati

Objectives

1. Formation of new Sections and Subsections in emerging countries. Supporting and elevating subsections directly under Region 10 and Long standing subsections
2. Supporting formation of new chapters in Sections with adequate members
3. Organizing special sessions on Section Chapter Activities in R10 flagship conferences

Projects / Tasks

1. Forming sections/subsections in emerging countries/geographic areas.
2. Working with Subsection directly under Region 10 and help them growing membership to elevate them as full Sections.
3. Working with Sections with adequate Chapter members to file for new Chapters
4. Evaluating petitions for Section/Subsection/Chapter formations and Improving petition applications/review process.

Budget

1. Project 1:\$ 3,000
2. Project 2: \$ 2,000
3. Project 3: \$1000
4. Project 4: \$3000

Total Proposed Budget : \$9,000

Project / Task Measurable

Project 1: New Sections/Subsections in promising countries/geographic areas

Project 2: Subsections elevation directly under Region 10 support

Project 3: Supporting formation of new Chapters in Sections

Project 4: Special Session on section Chapter activities in R10 flagship conferences, awareness sessions

Timeline & Metrics

1.Project 1: # of New Sections/Subsections formed/petition submitted

2.Project 2: # of subsections directly under Region 10 Elevated to Section, # of support activities conducted

3.Project 3: # of awareness programmes conducted, No deadline, throughout the year

4. Project 4: As per the schedule of R10 flagship conferences

Project 1: New Sections/ Subsections in promising countries/geographic areas

- ▶ Identify potential Section/subsections in emerging countries
- ▶ Identify potential subsection to be elevated to section
- ▶ Forming Sections in Potential countries

Budget: \$3,000 (Promotional and Support activities for the target countries when needed)

Project 2: Subsections elevation directly under Region 10 support

- ▶ Review the subsections directly under IEEE Region 10 and work with them to elevate them as full section by organizing various activities.
- ▶ Conduct Sections/Chapters programs for training & sharing experiences, vitalizing OUs.

Budget: \$2,000 (Promotional and support activities for the target countries when needed)

Project 3: Supporting formation of new Chapters in Sections

- ▶ Appointment of Section Chapter coordinators in Sections
- ▶ Working with Sections with adequate members to file for new technical Chapters
- ▶ Improve Section Chapter collaboration activities

Budget: \$1,000 (Promotional and Support activities for the target sections)

Project 4 : Special session on Section Chapter activities in R10 flagship conferences

- ▶ Promoting and assisting Chapter TCS conferences in Sections (in collaboration with CTS/CQM).
- ▶ R10 Section Chapter special track in R10 flagship conferences.
- ▶ To energize and develop awareness to the Sections/Chapters on working together, forming new Chapters, Subsection elevation to Sections and R10 support mechanism by webinars/online events.

Budget: \$3000 for organizing activities in the R10 conferences

Action items from MGA/TA Joint Adhoc Committee

1. Work with GUOS and the MGA Training Committee to provide training and information resources (CLE) to the Chapters
2. Implement welcome letters to new officers, with links to training and other resources
2. Create and send a Chapter self-assessment survey, similar to the Section self-assessment done annually
3. Define a Chapter Coordinator position for Societies/Councils, Regions, and Sections with multiple Chapters.
4. Initiate a series of webinars for Chapter leadership
5. Request that all Societies budget for financial support of Sections
7. At Section's Congress, provide sessions for Section Officers on improving Chapter relations



2021 IEEE R10 Meeting

Date: 10 January 2021

2021 R10 SAC Committee Plan

Jennifer Chua Dela Cruz
2021-2022 R10 SAC Chair

Warunika Hippola
2021-2022 Student Representative



2021 R10 Student Activities Committee Plan

Committee Structure

Chair: Jennifer Dela Cruz, **Student Rep.:** Warunika Hippola,
Member:: Chamika Sudusinghe, Huynh Thi Thanh Binh, Vijayalata Reddy, Jocelyn Villaverde, Mamiko Inamori, Nandan S., Chong Yu Zheng, Christian Enoval, Ain Hamizan, Sai Prashant, Feny Roy, Zheming Zhuang, Honey Sabu, Akarsh Ashok, Avishka Sandeepa, Thittaporn Ganokratanaa, Luvelin Ann, Muzamil Mahmood

Objectives

1. Improve student engagement in IEEE R10 SAC activities
2. Improve student member retention rate in R10
3. Reviving and closing Student Branches
4. Progress Student to YP transitions

Projects / Tasks

- 1. Membership Development**
 - SAC Outreach Volunteer for China
 - R10 SAC and SSR Forum
 - Joint SB Initiative Fund
 - Membership Drives and Leadership Training Fund
- 2. Webinar Series (Leadership & Educational)**
- 3. Regular Activities**
 - R10 SAC Contests (R10 Student Paper Contest, R10 UG Video Contest and Website Contest)
 - R10 SAC Awards (R10 SAC Outstanding Student Volunteer and R10 SAC Outstanding Student Branch Award)
- 4. Support MGA SAC Awards and Contests**
 - IEEE Outstanding Branch Counselor and Branch Chapter Advisor Award, IEEE Regional Exemplary Student Branch Award, Larry K. Wilson Regional Student Volunteer Award, The Darrel Chong Student Activity Award
 - IEEE Student Branch Website Contest (Regional Judging)

Budget

1. Membership Development: USD 8000
2. Contests: USD 2200
3. R10 SAC Awards: USD 900
4. Training and Webinar USD 600
5. Travel: USD 5000
6. Others: USD 2000

Total Proposed Budget : USD 18,700

Project / Task Measurable

Membership Development:

- Number of SBs revived
- Number of SBs closed
- Number of student Ambassadors Participated
- Trend of Student Member retention rate
- Trend of Student – YP transition rate
- Number of membership development activities organized.

Contests & Awards:

- Number of submissions
- Quality of submission

Timeline & Metrics

1. Membership Development: Oct 2021
2. Webinar Series: Nov 2021
3. Awards: July 2021
4. Contests: August 2021
5. SYWL: Sept 2020

Funding

Opportunity to compete at international level

Activity	Details	Timeline
IEEE R10 2021 Special Call For Proposals Related To COVID'19	<ul style="list-style-type: none">This initiative aims to provide funding for activities or ideas that contribute to solve or assist communities suffering due to COVID19 crisis. <p><i>10 project's will be selected based on R10 matching fund policy with a maximum of USD 400 each</i></p>	Call for Submissions: 31 March 2021 Submission Deadline: 15 May 2021 Winners announcement: 15 June, 2021
IEEE R10 2021 Student Branch Membership Development & Leadership Training fund (SBMDLT)	<p>This fund is created to persuade sections/student branches to organize events for training on leadership, successful execution of student branch program and to run membership drives, aiming to enhance student membership number and its retention. In addition, this fund also aims to assist the revitalization of in-need student branches.</p> <p><i>10 project's will be selected based on R10 matching fund policy with a maximum of USD 400 each</i></p>	Call for Submissions: 31 March 2021 Submission Deadline: 15 May 2021 Winners announcement: 15 June, 2021

Contests

Opportunity to compete at international level

Activity	Proposed Improvements	Timeline
IEEE Region 10 Student Paper Contest	<ul style="list-style-type: none"> • Eligibility- all student members • A total of THREE WINNERS, 1 Female for WIE • Opportunity to participate in TENCON 2021 • Publish in IEEE Xplore • E-certificates • Cash Prizes for all the winners USD 300 1st , USD 200 2nd and USD 100 3rd USD 200 for WIE Best Paper Award 	Call for Submissions: 1 April 2021 Submission Deadline: 1 June 2021 Winners announcement: 30 August, 2021
IEEE Region 10 Student Website Contest MGA Contest	Aims to motivate student volunteers to use electronic media Calibrate contest mechanics and expect a more interactive website Cash Prizes for all the winners USD 300 1st , USD 200 2nd and USD 100 3rd	Call for Submissions: 1 February 2021 Submission Deadline: 1 March, 2021 Winners announcement:
IEEE Region 10 Undergraduate Project Video Contest	Aims to improve the engineering students' communication and presentation skills to a wider online viewing community Cash Prizes for all the winners Cash Prizes : USD 300 1 st , USD 200 2 nd and USD 100 3 rd 200 USD for WIE	Call for Submissions: 1 April 2021 Submission Deadline: 1 June 2021 Winners announcement: 30 August, 2021

Awards

Recognize the contribution of Student IEEE member

R10 Awards

1. IEEE Region 10 SAC Outstanding Student Branch Award
 2. IEEE Region 10 SAC Outstanding Volunteer Award
- 1 winner/ 1 award, 300 USD

Schedule

Call for Nomination: March 15, 2021

Nominators and Recipients Notified: August 2021

Support MGA SAC Awards & Contests

1. IEEE Outstanding Branch Counselor and Branch Chapter Advisor Award
2. IEEE Regional Exemplary Student Branch Award
3. Larry K. Wilson Regional Student Volunteer Award
4. The Darrel Chong Student Activity Award
5. IEEE Student Branch Website Contest (Regional Judging)

Webinars and Training for 2021

Training / Webinar	Target Timeline	Target Participants	Measurable Impact	Budget Consideration
1. Webinar about IEEE R10 Awards	February 2021	R10 Student Members	Student Member Benefits	Prizes for games
2. SB Chairs and Advisers Summit	March 2021	R10 SB Chairs and Advisers	Interactions with SB Counsellor and Chairs to give the idea of SAC operations	Prizes for games
3. Professional (Webinar)	April & August 2021	R10 Graduate Students	Professional Development Engagement	Prizes for games
4. Technical/ Educational (Webinar)	May & September 2021	R10 Student Members	Technical Webinar or Workshop	Prizes for games
5. Non Technical (Webinar)	June & October 2021	R10 Student Members	Social Impact	Prizes for games
6. Humanitarian Webinar	July & November 2021	R10 Student Members	HAC and Special Project Funding Opportunities	Prizes for games
7. Leadership Training (Separate Budget Allocation)	TBA	R10 Student Members	Leadership and Technology Summit	From the R10 SAC Leadership Training and Membership Development Fund



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2021 R10 WIE Committee Plan

Emi Yano
2019-2022 R10 WIE Committee Chair



2021 R10 WIE Committee Plan

Committee Structure

1. Chair: Emi Yano
2. Members: Aishwarya Bandla (Singapore), Akila Wijethunge (Sri Lanka), Dewi Liliana (Indonesia), Foram Rajdev (Gujarat), Khanita Duangchaemakarn (Thailand), Pooja Sharma K (Madras), Qiaowei Yuan (Sendai), Shanza Khan (Karachi), Sudipta Chatterjee (Kolkata), Yonghua Lin (Beijing), Fahim Morshed * (Bangladesh) *Webmaster

Objectives

1. Promote women involvement in science and engineering in R10
2. Facilitate the development of supporting program and activities of WIE in R10
3. Enhance networking and knowledge sharing of WIE
4. Recognize WIE's outstanding achievement in R10 and promote nominations for MGA awards from R10

Projects / Tasks

- Project 1: WIE Engagement Project
- Project 2: WIE Support Funds
- Project 3: WIE Visibility Enhancement
- Project 4: R10 WIE Award
- Project 5: MentorHer (Mentors-Mentees program)

Budget

- | | |
|----------------------|---------------------------------|
| Project 1: 4,000 USD | Project 4: 0 USD |
| Project 2: 4,000 USD | Project 5: 500 USD |
| Project 3: 1,500 USD | Total Budget: 10,000 USD |

Project / Task Measurable

Project 1:

- (1) Number of attendees of WIE Leaders Meetup
- (2) Number of newly formed/revived WIE AGs
- (3) Number of WIE members in Section by End of Year

Project 2 :

- (1) Number of received applications / supported activities
- (2) Report for the R10 newsletter

Project 3 :

- (1) Quality of the program, inter committee contribution
- (2) Influence on R10 / WIE flagship conference

Project 4:

- (1) Number of nominations and diversity in terms of zones for award recipients

Project 5:

- (1) Quality of the program
- (2) Number of attendees of the program

Major Milestones & Timeline

- Project 1-3, 5 : Completion by December 2021
- Project 4: Completion by October 2021



Project 1: WIE Engagement Project

- Enhance networking and knowledge sharing of WIE
- Provide assistance with the formation of new WIE Affinity Groups and support ongoing activities.

1-1. WIE Leaders Meetup (Networking)

1-2. Visibility of WIE leaders and active WIE members

1-3. Encourage the Events for formation of new WIE / re-activation

1-4. R10 WIE workshops

Project measurable deliverables

- Number of attendees of WIE Leaders Meetup
- Number of newly formed/revived WIE AGs
- Number of WIE members in Section by End of Year

Budget

Total 4,000 USD

Financial support for inactive or newly formed (2020-) WIE AGs for the establishment/reactivation

Up to 500 USD x 8 * Section Funds Matching

R10 WIE 2021 first networking event:

"Virtual Networking Tour With Visionary WIE Leaders" on **8th March 2021**





Project 2: WIE Support Funds

- Promote women involvement in science and engineering in R10
- Support WIE activities to solve the social issues they are facing in the Covid-19
- Encourage collaboration between Section WIE AG and SB WIE AGs

Project measurable deliverables

- Number of received applications
- Number of supported activities
- Report for the R10 newsletter

Budget

Total 4,000 USD

Up to 500 USD x 8 * Section Funds Matching



Project 3: WIE Visibility Enhancement

- Encourage Section WIE to Organize Special Track at R10 Flagship Conference and Collaborate with them
- The project will leverage the flagship programs in Region 10 to promote networking and sharing knowledge and launch new initiatives in support of R10 WIE objectives.

Project measurable deliverables

- Quality of the program, inter committee contribution
- Influence on R10 / WIE flagship conference

Budget

Total 1,500 USD

Financial support for Special WIE Track at
TENCON/TENSYMP/HTC

Up to 500 USD x 3



Project 4: R10 WIE Award

Identify outstanding WIE AGs, SB WIE AGs and excellent WIE volunteers to receive R10 WIE award and nominate them for MGA Awards

Project measurable deliverables

- No. of nominations
- Diversity for awards recipients
- No. of outstanding WIE volunteers to be nominated for consideration of MGA Awards

Budget

Total 0 USD

Group Awards (Plaque)

Individual Awards (Certificate)



Project 5: MentorHer (Mentors-Mentees program)

- Engage IEEE leaders internationally to mentor young engineers
- Foster a mentor-mentee relationship through a structure mentorship program
- Offer peer support and share best practice-challenges in professional/career development

Project measurable deliverables

- Quality of the program
- Number of attendees of the program

Budget

Total 500 USD



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2021 R10 Young Professionals Committee Plan

Saaveethya Sivakumar
2021-2022 R10 Young Professionals Committee Chair



2021 R10 Young Professionals Committee Plan

Committee Structure



1. **Chair:** Saaveethya Sivakumar
2. **Members:** Takuo Suzuki, Purva Ekatpure, Peshan Sampath, Arslan Kiyani, Dhammika Marasinghe, Haroon Rashid, Ashwini Appaji, Rentao Gu, David Wong, Mayumi Suzuki, Mohammed Hussein, Cleossa Lydwina, Abdul Halik, Md. Tauhidur Rahman, Mithushan Jalangan, Elaine Diaz Sagao, Mayesha Tafannum, Shartaz Khan Akash.

Objectives



1. Improve Student to YP Transition
2. Professional Development for R10 YPs
3. Enhance R10 YP and Industry Collaborations
4. Organize Regional level YP focused events
5. Membership Development and Retention
6. Formation and Revamping of YP AGs

Projects / Tasks

- Project Category 1: YP Focused Regional Events
- Region 10 Young Professionals Summit
 - Career and Leadership Aid Program (CLAP)
- Project Category 2: Region 10 Young Professional Affinity Group Supervision
- Affinity Group Form/Revamp Project
 - Young Professionals Affinity Group meetups/training
- Project Category 3: Region 10 Young Professional Support Funds
- Professional development activities
 - New/dormant AG seed fund
 - YP-student joint activities
- Project Category 4: Volunteer Recognition
- Region 10 YP Outstanding Volunteer Award
 - Region 10 YP Outstanding Affinity Group Award
 - Region 10 YP Revolt Contest
- Project Category 5: Outreach
- Publicity /communications with members via Facebook , Instagram, LinkedIn, WhatsApp, Wechat, R10 YP website, email
 - Extended publicity via R10 YP ambassador program
- 

Budget



1. Region 10 Young Professionals Summit: US\$ 5000
2. Career and Leadership Aid Program (CLAP): US\$ 1350
3. New/dormant AG seed fund: US\$ 4500
4. YP-student joint activities: US\$ 4000
5. Professional development activities: US\$ 6000
6. Region 10 YP Outstanding Volunteer Award: US\$ 316
7. Region 10 YP Outstanding Affinity Group Award: US\$ 300
8. Region 10 YP Revolt contest: US\$ 5088
9. Travel: US\$ 1000
10. Other Expenses (Committee appreciations, publicity & other conf YP meetup supports): US\$ 2876

Total Proposed Budget in US\$: 30430

Project / Task Measurable



Project Category 1: Number of registrations/attendees, speakers, collaborations, sessions & feedbacks

Project Category 2: Number of revived/newly formed YP AGs, number of YP AG events reported, YP member count per AG, student – YP transition rates, number of AG officers participated in the YP AG meetups/trainings, number of collaborative activities organized between sections

Project Category 3: Number of activities supported, number of applications received, impact of activities, number of revived/newly formed YP AGs, reported number of YP AG events

Project Category 4: Number of nominations & feedback from awardees

Project Category 5: Number of likes/followers for social media pages, post engagements, growth in YP membership count & student-YP transition rates.

Major Milestones & Timeline



- Finalize R10 YP activity workflow/plans: Feb/March 2021
- Project execution (call for applications & processing): Mar – Nov 2021
- R10 YP Summit & CLAP: June/July 2021
- Fund reimbursements & certificates distributions: Nov/Dec 2021
- Year end YP report submission: Dec 2021

Project Category 1: YP Focused Regional Events



Region 10 Young Professionals Summit

The R10 Young Professional summit to be organized virtually with series of sessions to provide technical knowledge and career development training to YP members of R10, and to provide virtual networking opportunities for YPs and student members of IEEE Region 10.

DATE: July 2021 (2-day event, 6 hours in total)

MODE: Virtual

TARGET: 1000 attendees (YPs & students)

FOCUS TOPICS: Professional, technical, leadership & networking

DAY 1: Professional, Technical & Networking

DAY 2: Volunteer Leadership & Networking



Career and Leadership Aid Program (CLAP)

A career preparation program organized by young professionals for students/GSM to articulate their strengths and experiences through career guidance & training sessions such resume building, interview trainings, elevator pitch, personal branding, establishing & managing professional network through a 2-week bootcamp.

DATE: June 2021 (2-week, one day per week, 4 hours in total)

MODE: Virtual

TARGET: 100 participants (Students & Graduate Student Members)

Pre-Program: Opening Ceremony, Leadership Talk and Grouping

WEEK 1: Industry

WEEK 2: Academia

Project Category 2: Region 10 YP Affinity Group Supervision



YP AG Meetups/Training

YP AG Meetups and Training Sessions aim to bring together all YP AG officers across R10 under single platform (virtual) by providing the necessary volunteer leadership guidance on successfully running YP AG activities in their local sections. Furthermore, this initiative also aims to establish and maintain a collaborative platform between YP AGs for sharing best practices and organising joint activities.

FOCUS AREAS

- Getting familiarized with MGA & R10 YP
- Event Reporting
- Volunteer Leadership
- Applying for YP AG funding
- Sharing sessions by outstanding YP AGs

TARGET: Three YP AG Meetups (virtual) will be organised in 2021.

TIMELINE *(tentative)*



- Primary annual AG meetup- Feb
- Mid year AG meetup- July
- Final AG meetup- October

YP AG CHAIR/REP COMMUNICATIONS



WhatsApp



Wechat



Mailing Lists

Project Category 3: Region 10 YP Support Funds



New/Dormant AG Seed Fund

This fund aims to provide financial support for **inactive or newly formed YP AGs** to kick start their activities to increase local volunteers' engagement, satisfaction, and consequently gain enough momentum to create fully sustainable YP Affinity Group.

ELIGIBILITY: Any dormant or newly formed YP AG within R10 can apply for funding.

max US\$ 750

TIMELINE *(tentative)*



CFP: Mar 2021
Close CFP: May 2021
Event execution: Jun - October 2021
Activity Reporting: Oct 2021



YP-Student Joint Activities

This fund will be initiated to provide financial support for **YP AGs activities** organized by YP AGs **for students, to guide in their professional & career after graduations** and to **improve YP-student engagement and collaborations**.

ELIGIBILITY: Any YP AG within R10 can apply for funding

max US\$ 400

TIMELINE *(tentative)*



Round 1
CFP: Mar 2021
Close CFP: Apr 2021
Event execution: Apr- Jun 2021
Activity Reporting: Jun 2021

Round 2
CFP: Jun 2021
Close CFP: July 2021
Event execution: Aug- Sept 2021
Activity Reporting: Oct 2021



Professional Development Activities

Professional development activities to be initiated in section level for young professional engineers focusing on **skill development** with respect to current technological advancements.

ELIGIBILITY: Any YP AG within R10 can apply for funding

max US\$ 400

TIMELINE *(tentative)*



CFP: Mar 2021
Close CFP: May 2021
Event execution: Jun - October 2021
Activity Reporting: Oct 2021

Project Category 4: Volunteer Recognition



Awards (2 awards)

1. R10 YP OUTSTANDING VOLUNTEER AWARD: To recognize the efforts and achievements of YPs who have made substantial contributions to IEEE, YP and to his/her professional field through IEEE activities.

TARGET: The award is conferred upon two young professionals; one from academia and one from industry.

AWARD INSTRUMENT: An award plaque and a One-year IEEE Membership subscription (US\$ 316)

2. R10 YP OUTSTANDING SECTION AFFINITY GROUP AWARD: To recognize distinguished YP AG who have done quality activities at Section and/or Region level and had done significant collaborations with others

TARGET: One winner

AWARD INSTRUMENT: Award plaque & cash prize of US\$ 300

TIMELINE (tentative)



Call for nominations: Mar 2021
Award evaluation Mar-May 2021
Results announcement: May 2021



Revolt

To recognize outstanding student/YP members (final year students, GSM, first year YPs), the future YPs of R10. Provide opportunity to be [R10 YP ambassadors](#) for promoting student to YP transition within their student network.

TARGET: 1 winner per section.

RECOGNITION: e-certificate, One-year IEEE Membership fee, appointment as ambassadors for R10 YP to encourage members in their student network to continue IEEE membership after graduation.

TIMELINE (tentative)



Call for applications: May 2021
Close applications: Jun 2021
Results announcement: Aug 2021
R10 YP ambassador program: Aug – Nov 2021
Membership fee reimbursements: Nov 21