2021 IEEE R10 EXCOM Virtual Meeting
Date: 10 January 2021

2020 R10 Section & Chapter Committee Report

Supavadee Aramvith
2019-2020 R10 Section & Chapter Committee Chair
2020 Section & Chapter Committee Report

Committee Structure
Advisors: Akinori Nishihara, Zia Ahmed
1. Chair: Supavdee Aramvith
2. Members: Deepak Mathur, Hidenori Nakazato, Elmer Dadios

Outcomes
Project 1: 5 new subsections and 1 new section formed.
Project 2: Section & Chapter vitality analysis, action items from MGA/TA Joint adhoc committee on chapter supports, organized 3 webinars.
Project 3: Total number of petitions approved in 2020: 5 new subsections/1 new sections/26 new chapters.

Committee Structure
Objectives
1. Formation of new Sections and Subsections in new countries
2. Vitalizing Section, Subsection, and Chapter activities
3. Streamline petitions evaluation to achieve timely manner process

Projects / Tasks
1. Forming subsections in emerging countries.
2. Vitalizing OUs: Monitoring the activities of Sections, Subsections, and Chapters, and providing information with interaction to vitalize their activities.
3. Day-to-day operations: Evaluating petitions for Section/Subsection/Chapter formations and participating the Sections/Subsections/Chapters

Projects / Tasks
Awards

Finance
1. Project 1: None
2. Project 2: None
3. Project 3: None

Total Finance: -
Project 1: *Forming subsections in emerging countries*

5 new subsections and 1 section formed in 2020

Vizag Bay section  
Quetta, Laos, North Karnataka, Rourkela, Mysore Subsections

Petition for 4 subsection elevation to section and 1 subsection are under review.

<table>
<thead>
<tr>
<th>Section/Subsection</th>
<th>Date/Time</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kuala Lumpur Subsection</td>
<td>11/30/2020 11:10:22</td>
<td>Submitted - Pending Endorsements</td>
<td>Requested</td>
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<tr>
<td>Bhubaneswar Section</td>
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<td>01/27/2019 06:14:06</td>
<td>Submitted - Pending Endorsements</td>
<td>Requested</td>
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</tbody>
</table>

Petitions are pending to fulfill R10 special requirements.
Project 2: Vitalizing OUs

- Section & Chapter Analysis – review VTools reporting of R10 OUs (2016-2019) and contact respective OUs if they need advice.
- Encourage the formation of chapter coordinators for each section.
- Work with MGA-TA Joint Adhoc committee on chapter support to implement several recommendations to vitalize chapters.
- Organize 3 R10 Section and chapter committee webinars to train section/chapter leaderships:
  - Section & chapter management, 9 July 2020
  - IEEE Vtools, OU Analytics, and Collabratec Hands on Training, 29 July 2020
  - Chapter Resources & Support, 15 December 2020
2020 Region 10 Section & Chapter Committee Webinar Series

Section & Chapter Management Webinar

9 July 2020 8.00-9.15PM (Bangkok, ICT)  Register link: https://bit.ly/2CerJd0

This webinar is intended for Region 10 Sections & Chapters Leadership.
2020 Region 10 Section & Chapter Committee Webinar Series

IEEE Vtools, OU Analytics and IEEE Collabratec Hands on Training

29 July 2020 8.00-9.15PM (Bangkok, ICT)

Register link: https://tinyurl.com/y9skb2vb

Dr. Supavadee Aramvith
R10 Section & Chapter Committee Chair/
MGA/TAB Adhoc On Chapter Support

Ewell Tan
IEEE Asia Pacific Office, Project Manager

Mehak Azeem
IEEE R10 SAC Member / IEEE R10 Collabratec Coordinator

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This webinar is intended for Region 10 Sections & Chapters Leaderships
Details of Project 2

Chapter Resources & Support Webinar


Supavadee Aramwitt
R10 Section & Chapter Committee Chair/MGA/TAB Adhoc Committee on Chapter Support

Akinori Nishihara
Region 10 Director/MGA GUOS

Jill Gosten
Region 3 Director/MGA/TAB Adhoc On Chapter Support Co-Chair

Bob Rassa
MGA/TAB Adhoc On Chapter Support Co-Chair/MGA GUOS

K.V.S. Hari
VP Membership
Signal Processing Society

Yu-Cheng Fang
Regional Director (Asia-Pacific)
Consumer Technology Society

Lee Yoot Khuan
Chapter Development Chair
Engineering Biology Medicine Society

Mohamed Rawidean
Mohd Kassim
Region 10 Coordinator
Computer Society

This webinar is intended for Region 10 Sections & Chapters Leadership and members.

Region 10
Chapter Resources & Support Webinar
December 15, 2020 8.00-9.30PM (BKK ICT)

Synopsis
Region 10 has over 700 technical society chapters. To support chapter development and ensure the chapter vitality, this webinar will discuss how the region, IEEE, societies provides the resources and support chapter growth and encourage activities. Please join us to listen from Region 10 Director, MGA-TAB Adhoc Committee on Chapter support and representatives from EMBS, SPS, CS, and CTSoc.

Agenda
Welcome & Introduce speaker (Supavadee) (5 minutes)
Message from R10 Director (5 Minutes)
Progress on MGA-TAB adhoc effort on Chapter support (Jill Gosten, Bob Rassa) (10 minutes)
Chapter formation, meeting, report requirements (Supavadee) (5 minutes)
Chapter resources & Support (EMBS) (10 minutes) –
Chapter resources & Support (Computer Society) (10 minutes)
Chapter resources & Support (SPS) (10 minutes)
Chapter resources & Support (CTSoc) (10 minutes)
Q&A (20 minutes)

https://www.ieee10.org/
https://www.facebook.com/IEEEregion10
Action items from MGA/TA Joint Adhoc Committee (I)

1. **Work with GUOS and the MGA Training Committee to provide training and information resources to the Chapters**
   - Designate CLE as the home for chapter resources

   - Include best practices, training, etc. Very quickly will be able to provide links to currently available training and best practices. Second phase, creation of new materials, best practices, review existing training, etc. Need to create chapter coordinator training. Developing project plan with timeline
2. Implement welcome letters to new officers, with links to training and other resources

3. Create and send a Chapter self-assessment survey, similar to the Section self-assessment done annually
   - Provide feedback on results
   - Provide suggested remedies for issues

4. Define a Chapter Coordinator position for Societies/Councils, Regions, and Sections with multiple Chapters.

5. Initiate a series of webinars for Chapter leadership
   - To become quarterly
   - Assorted topics presented by Societies, Regions, Ad Hoc Committee, others as needed. Pilot in Region 10

6. Request that all Societies budget for financial support of Sections

7. At Section’s Congress, provide sessions for Section Officers on improving Chapter relations
Total number of petitions approved in 2020:
5 new subsections/1 new section/ 26 new chapters

- Times required to review and approve a chapter is under 7 days unless the information is missing

- Times required to review and approve new section elevated from subsection/subsection takes several months due to special requirements of Region 10 especially for subsection elevation to section cases and technical issues to access petition.