



# 2021 IEEE R10 EXCOM Virtual Meeting

Date: 10 January 2021

**2021 R10 Conference Quality and Management Committee Plan**

**Michael Ong**

**2021-2022 R10 Conference Quality and Management Committee Chair**

# 2021 R10 Conference Quality & Management Committee Plan

## Committee Structure

1. Chair: Michael Ong
2. Members: Arokiaswami Alphones, Brajesh Kumar Kaushik, Fitri Yuli Zulkifli, Lance Fung, Mousmi Chaurasia, Takao Onoyo, Wu Qun

## Budget

- Project 1: \$5,500  
Project 2: \$11,000

**Total Proposed Budget USD16,500**

## Objectives

1. Audit and review R10 conferences that affect technical quality and conference organisation.
  - Conduct workshops on conference quality and management at R10 conferences
1. Safeguard integrity and keep plagiarism in check.
  - Best practices for conference organisers to sensitise plagiarism and ensure quality conferences
  - Organize Conference Leadership Program and outreach to OUs

## Project / Task Measurable

- Project 1: **Audit and review R10 conferences**
- a. Ensure high quality conference proceedings content.
  - b. Paper published should meet essential quality criteria.
  - c. Maintain appropriate acceptance rate.
  - d. Recommend best practices to ensure high conference quality.

- Project 2: **Integrity and plagiarism**
- a. Paper content has to be new, original and in no way intended to deceive.
  - b. Prospective authors are to be aware of publication ethics and malpractices.
  - c. Committee to review papers that show high similarities.
  - d. Compliance with IEEE policies and best practices.

## Projects / Tasks

Project 1: Ensure good technical quality of conference and excellent conference experience for participants.

Project 2: Make aware of plagiarism to be a serious breach of professional conduct with severe ethical and legal consequences for plagiarised and machine-generated papers.

## Major Milestones & Timeline

- Project 1: Completion by Dec 2021.  
Project 2: Completion by Nov 2021.

## Project 1: Audit and Review of R10 Flagship Conferences

- **Audit and review of R10 TENCON, TENSYP and R10 HTC conferences**
  - Conduct workshops on conference quality and management at R10 conferences
  - Strive for high quality, scholarly conference content
  - Low quality papers in conference proceedings will degrade value and reputation of conference and IEEE
  - Paper published should meet essential quality criteria
  - Maintain appropriate acceptance rate
  - Establish communication and dialogue with IEEE MCE and IEEE Conference Quality Committee to be aware of changes and issues
- Objectives - To ensure good technical quality of conference and excellent conference experience for participants.
- Deliverables - To promote and maintain good quality and reputation of R10 conferences.
- Budget breakdown for attending TENCON, TENSYP and R10 HTC conferences
  - Travel, accommodation, meals for two R10 flagship conferences - \$5,500
- Project Milestones leading to completion
  - TENSYP 2021 - Jeju, Korea, June 2021
  - TENCON 2021 - Auckland, New Zealand, November 2021
  - HTC 2021 - Bangalore, India, December 2021

## Project 2: Integrity and Plagiarism

- **Integrity and plagiarism**

- Paper content has to be new, original and in no way intended to deceive
- Committee to review papers that show high similarities
- Best practices for conference organisers to sensitise plagiarism and ensure quality conferences
- Guiding principles to serve as a basis to be measured by the global information community
- Establish contact with IEEE Technical Program Integrity Committee for good practices and compliance.

- Objectives - To promote and maintain good quality content in R10 conferences.

- Deliverables - Heighten awareness of plagiarism to be a serious breach of professional conduct with severe ethical and legal consequences.

- Budget breakdown for attending IEEE Convene and OUs outreach

- Organising Conference Leadership Programme and Train the Trainer Workshop - \$8,500
- Travel, accommodation, meals for IEEE Convene - \$2,500

- Project Milestones leading to completion

- Conference Leadership Program - Completion by Nov 2021
- Outreach to OUs - Completion by Oct 2021