

# IEEE Republic of Philippine Section Report

## **PART A - SECTION SUMMARY**

### **A.1 Executive Summary – (Please follow the format given below)**

- Section Executive Committee Member List  
Section Chair: Rhandley D. Cajote  
Vice-Chair: Edison Roxas  
Treasurer: Ira C. Valenzuela  
Secretary: Melvin Cabatuan
- Section Highlights  
The section underwent a strategic planning meeting to map future activities and also improved on its internal processes for better management and fiscal transparency. The IEEE Philippine section executive committee participated in the Netsuite training workshop organized by IEEE MGA Finance to better handle the financial reporting of the organization. Internal processes were improved with regards to the financial standing and reporting of the organization. The IEEE Philippine Section technically co-sponsored two international conferences and created new technical chapter societies.
- Major Events (International, National)  
Technical co-sponsorship of two international conferences: ISMAC 2019 (Quezon City) and COCOSDA 2019 (Cebu City)
- Major Chapter Activities
  - IEEE Days Celebration and Seminar last June 2019
  - Formation of new chapters: IEEE CAS and SP Joint Chapter, IEEE Engineering Education Chapter and the IEEE Robotics and Automation Chapter.
  - IEEE CAS Distinguished Lecture of Prof. Gerald Sobelman, Univ. of Minnesota, USA held at the University of the Philippines Diliman, Feb. 24, 2020. This lecture was live streamed to IEEE members and the general public using the Zoom App and also to selected state-universities and colleges through-out the Philippines thru the UP PCARI-PRIME network.
- Major Student and Affinity Group Activities  
IEEE Student Branch activities in Mapua University  
IEEE Young Professional and IEEE Student Branch Sto. Thomas organized a seminar on 5G and Robotics  
IEEE Mapua University Student Branch and WIE induction of officers and planning meeting
- Awards

### **A.2 Financial Report – (Please follow the format given below)**

- Summary: CBRS Annual Report for IEEE Republic of Philippines Section

Opening Balance:	11,060.29
Interest Paid:	180.51
Wires Out	(420.00)
IEEE CB Card	(886.13)
IEEE Transfers	4,378.00
Closing Balance	14,312.67
- Any other financial activities  
Two local dormant accounts that are inactive have been closed and reported to IEEE Finance.

## **PART B - ORGANIZATIONAL ACTIVITIES**

### **B.1 Membership Development Activities**

- Total number of active members in the past 3 years.  
2017 – 336 members (from past report)

2018 – 367 members (from past report)  
2019 – 305 members (active)  
2020 – (as of this report) 330 members

- Summary and evidence of work done to improve the value of membership, which leads to retention and growth of members  
The IEEE Republic of Philippines have updated its website, updated the list of officers, updated the IEEE Republic of Philippines Facebook page and we are actively sending emails to the members of the activities of the IEEE Republic of Philippine Section.

## **B.2 Chapter Activities**

- Total number of Chapters in the Section
  - IEEE Power and Energy Systems
  - IEEE Computer and Communications Joint Chapter
  - IEEE Global Humanitarian Special Interest Group
  - IEEE Computational Intelligence Society
- Number of Chapters formed in the current year
  - IEEE Circuits and Systems and Signal Processing Joint Chapter
  - IEEE Engineering Education Chapter
  - IEEE Robotics and Automation Chapter
- Number of active Chapters (Chapters who have reported required number of meetings during the year)
  - IEEE CAS and SP Society
  - IEEE Engineering Education Society
- Summary of Chapter activities (Chapter wise with attachment table/information)
  - IEEE CAS participation in SEACAS 2019 at UPM, Malaysia
  - IEEE CAS Distinguished Lecture by Prof. Gerald Sobelman at UP Diliman

## **B.3 Professional and Continuing Education Activities**

Summary of continuing Educational activities including conferences, technical activities, training courses, and distinguished lecture programs with attachment table / information

## **B.4 Students Activities**

- Total number of Student Branches in the Section
  - Mapua University Student Chapter
  - University of the Philippines Diliman Student Chapter
- Number of Student Branches formed in the current year
  - University of Sto. Thomas Student Chapter
- Section level student activities (student congress, paper and other contests, awards etc)
  - IEEE Mapua University Student branch seminar with IEEE YP.
- Number of active Student Branches (Student Branches who have reported required number of meetings during the year)
  - IEEE Mapua University Student Branch
- Summary of Student Branch activities (Student Branch wise with attachment table/information)

## **B.5 Affinity Group Activities**

- Young Professional (YP)
  - Workshops and seminars in partnership with IEEE student branches
- Women In Engineering (WIE)
  - Organizational meetings and seminars in partnership with student branches
- Life Member (LM)

## **B.6 Awards & Recognition Activities**

- Award constituted by the Section

- Please list all Awards and Recognitions received by the Section, and members in the Section, from R 10 and IEEE HQ during the year

### **B.7 Communication Activities (Newsletter, Home Page, E-mail etc.)**

- Newsletter (name and number of issues in the year)
  - Dec. 2019 Newsletter
- Home Page of the Section (give the URL and how often it is updated)
  - <https://r10.ieee.org/philippines/>  
(updated regularly, weekly basis)
- Other means of contacts with Section members including social media
  - Facebook page: <https://www.facebook.com/IEEEPhilippinesSection/>
  - Email: info.ph@ieee.org

### **B.8 Industry Relations**

- Membership growth and retention
- Activities for/with industrial members: (to be conducted)

### **B.9 Humanitarian Technology Activities**

- Humanitarian Technology related activities supported by the Section including collaboration with other OUs.
- SIGHT Activities

### **B.10 Community Activities**

- IEEE Social activities (Family day, IEEE day, Engineers Week)”
  - IEEE Philippine Section Christmas Party (Dec. 2019)

## **PART C - OTHERS**

### **C.1 Special Events**

- Please briefly describe the importance of special events and the outcomes achieved
- Funding secured from the IEEE and external sources including sponsorships

### **C.2 Relationship with National and International Societies and Non-Government Organizations (NGO)**

- Nature of relationship and details of any formal agreement signed
- Details of joint activities
- Benefit to IEEE members (for example discounts, access to technical information etc.)
- Benefit to Section (for example help in membership development, venue facilities, cost saving etc.)

### **C3. Collaboration with other IEEE Sections**

- Support extended to neighboring Sections
- Joint activities with any other Section

#### **C.4 Support extended to Sub-sections & Society Chapters within the Section**

- Support extended for organising technical, educational and professional activities
- Joint activities for membership development
- Support extended for the formation of a Sub-section or transition of a Sub-section into a full Section

#### **C.5 Best Practices of your Section (which you would like to share with other Sections for the benefits of members)**

#### **C.6 Problems anticipated and suggestions for solutions, if any**

### **PART D - GOALS AND PLANS**

#### **D.1 Continuation of project/activity in progress and their implementation plans**

- Initiate ties with local professional organizations and industry**
- Harmonize activities of the section and the technical chapter societies**
- Disseminate IEEE distinguished lectures to all IEEE members and continue live streaming of these lectures**
- Improve on internal processes and organizational structure to improve fiscal reporting and transparency.**

#### **D.2 Goals and Future Plans**

- Continue with the current plans as stated above.**
- Regular once a year strategic planning meeting for internal assessment and introspect of processes for possible improvements**

#### **D.3 Any innovative ideas to make IEEE more creative and value added for sustaining the membership retention and recruitment goals.**

- Improved social media presence seems to help.**

#### **D.4 Business Plan for Sustainable Growth and Financial Stability.**

- Technical co-sponsorship on international and local conferences**