2020 IEEE R10 EXCOM MEET
11 January 2020, Queenstown, New Zealand

Byung-Gook Park
2019-2020 R10 Strategic Planning Committee Chair
2020 Plan
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Committee Structure
1. Chair: Byung-Gook Park
2. Members: Takao Onoye, Sri Niwas Singh, Michael Ong, Lance Fung, Parkash Lohana, Nia Kurnianingsih, Nirmal Nair

Objectives
1. To help Councils / Sections / Subsections in R10
2. To engage Councils / Sections / Subsections in successful operation of R10

Projects / Tasks
1. IT Tool Help
   a) Recording and streaming
   b) FAQ and Q&A
2. R10 to/from HQ
   a) IT tool improvement
   b) Fees and financial issues
3. R10 Forum
   a) Format of online forum
   b) Topics of online forum

Project / Task Measurable
Project 1:
   a) Quality of training videos
   b) Number of FAQ and Q&A
Project 2:
   a) Improvement in IT tools
   b) Number of resolved issues
Project 3:
   a) Number of participants to the forum
   b) Usefulness of forum

Timeline & Metrics
1. Project 1: Jun. 30
2. Project 2: Sep. 30
3. Project 3: Nov. 30

Budget
1. Project 1: $0
2. Project 2: $0
3. Project 3: $0
Total Proposed Budget: $0
Project 1: IT Tool Help

➢ Issues:
  • Difficulties in using NetSuite / vTools / OU Analytics / e-Notice
  • IT tools are usually used by secretaries and treasurers
  • IT tool help may be needed irregularly and unexpectedly.

➢ Tasks:
  • Recording of training sessions (or PowerPoint slide show)
  • Video streaming from website
  • Frequently asked questions
  • Online Q&A
Project 2: R10 to/from HQ

➢ Suggestions:
  • R10 should have more say in IEEE HQ administration
  • Membership fee and other financial issues
  • Free training packages, workshops, standards, videos
  • Conference management system such as Easychair / Edas

➢ Tasks :
  • IT tool improvement
  • Membership fee (undergraduate students, currency for payment)
  • IEEE Conference management system
Project 3: R10 Forum

➢ Issues:
  • Foster international cooperation between OUs in R10
  • Strong gathering of OUs at AGM: 2 meetings a year, travel support for >1 participant
  • Frequent meetings, events, and networking

➢ Tasks:
  • Determine the format of online forum(s)
  • Topics of forum(s)
  • Establishment of R10 Forum(s) website