

Section 5.2 Vice-Chair of Technical Activities

MISSION STATEMENT

To provide continual updates of emerging technologies that are most relevant to the region's economic activities and most beneficial to the professional development and skill development of regional members through the organisation of technical conferences, technical seminars, webinars, newsletter, humanitarian technologies and project competitions, in cooperation with various sections and chapters.

GENERAL RESPONSIBILITIES

1. Serve as a Region 10 Executive Committee Member reporting to both the Region 10 Executive Committee Meeting and the Region 10 Annual General Meeting, normally to be held once a year.
2. Maintain close communication with Member and Geographic Activities Board (MGA Board) and Technical Activities Board (TAB), for issues related to technical activities, through the IEEE Meetings and Services Committee.
3. Advise Sections, Councils and Chapters and IEEE Region 10 members interested in organising technical activities on available IEEE information, resources and publicity.
4. Act as an interface between Region 10 Office and the MGA Board/TAB Meetings and Services Committee to support organisation of technical activities in Region 10.
5. Prepare the Annual Report for the Region 10 Executive Committee Meeting and the Region 10 Meeting.
6. Oversees the organisation of the Annual Region 10 Flagship conferences TENCON, TENSYP, R10-POCO and R10-Humanitarian Technology Conference and Technical Seminars.
7. Responsible for the coordination of Technical activities involving workshops, webinars and various other means to develop technical skills of IEEE members.
8. Coordinates the requirements that IEEE has of the member development, through shared responsibility, of supporting methodologies in the critical areas of member information, education and training.

9. Co-ordinate and work together in the following areas with the coordinators to achieve the set goals for the year

1. Conference & Technical Seminar Committee Chair
2. Humanitarian Technology Activities Committee Chair
3. Newsletter Committee Chair
4. Industry Relation Committee Chair
5. History Committee Chair

RESPONSIBILITIES FOR ANNUAL REGION 10 TECHNICAL CONFERENCES AND PROJECT COMPETITIONS

The Vice-Chair of Technical Activities shall coordinate the organisation of annual Region 10 Technical Conferences, Panel of Conference Organization (POCO), Industrial Activities and Technical Seminars in cooperation with one or more interested councils, sections and chapters in the region through Committee Chairs. The Committee Chairs shall be responsible for soliciting proposals for hosting the event, and form a Review Committee to review the proposals and determine the host.

In addition, the Technical Activities Committee will oversee the organisation of the project competition Humanitarian Activities, Industry relation, newsletter and history of R10, in coordination with the Committee Chairs.