**Region 10 Section Report Format**

(Please replace above heading with your Section name)

*Please use the following format to submit your Section’s annual report to Region 10. Please note that the annual reports are used for selecting the outstanding Sections in the region and reports submitted after the announced due date will not be considered for the award. Please do not include more than 3 photographs and preferably put them on additional pages attached to the report (please delete this paragraph in your report).*

**PART A - SECTION SUMMARY**

**A.1 Executive Summary – (**Please follow the format given below)

* Section Executive Committee Member List

|  |  |
| --- | --- |
| **Post** | **Elected Member** |
| Chairman (Immediate past chair-now ) | Dr. Sanath Jayawardana (93747567) |
| Chairman-elect | Prof. Kithsiri Liyanage (02016525) |
| Immediate past chairman (ex-officio) | Dr. Sanjeeva Witharana (80198150) |
| Secretary | Dr. Buddhima Subasinghe (93530095) |
| Assistant Secretary | Dr. Damith Chaturanga (92367023) |
| Treasurer | Dr. Rasara Samarasinghe (91227143) |
| Assistant Treasurer  | Ms. Dilrukshi Gamage (92364405) |
| Editor | Prof. Chandimal Jayawardana (41340084) |
| Committee Member | Dr. Ruwan Ranaweera (80139925) |
| Committee Member | Dr. Jeewani Jayasinghe (91292201) |
| Committee Member | Mr. Peshan Sampath (92418127)  |
| Committee Member | Mr. Nadarajah Dheynoshan (92622222) |
| Committee Member | Mr. Chandana Maduranga Munasinghe (92715879) |
| SSR | Mr. Yasitha Wickramage (93383549) |

* Section Highlights
* Sri Lanka Section made presentations on the IEEE R10 Humanitarian Technologies Conference 2018 at
	+ R10 meet 2017 in Japan
	+ the banquette of HTC 2017 conference in Dhaka, Bangladesh
* Official acceptance of hosting SS12 Asia competition 2018 in Sri Lanka
* Partially supported two EXCO members to take part in the R10 region congress in Sydney
* Conducted six sectional meetings in 2017
* Technical co-sponsorship was given to six international conferences and one national conference. Co-sponsorship is given to one conference during 2017.
* Conduct six technical meet ups with the participation of national industrial experts, academia and international experts as resource persons
* Major Events (International, National)

**IEEE Sri Lanka Section**

* + 2017 IEEE Sri Lanka Section AGM held on 07 February 2018 at hotel Hilton Residences Colombo
	+ IEEE Sri Lanka Section Family Get together at Unawatuna Calamander Beach Hotel on 26 August 2017
	+ Distinguished lecture on “Internet of Things” by Dr. R Venkatesha Prasadon 06 June 2017
	+ Distinguished lecture on “Massive IoT: Opportunities and Challenges” by Prof Arumugam Nallanathan on 26 January 2018 with collaboration of Institute of Engineers Sri Lanka
	+ 4th IEEE Electronic Design Competition for University Undergraduate Students on 26 October 2017
	+ SS12 ASIA 2017 **–** Sri Lanka Section Competition
	+ IEEE Sri Lanka Section Awards Night 2017 held at Sabaragamuwa University, Belihuloya.
	+ Student Branch Officer Training Workshop at University of Moratuwa on 23 April 2017
	+ IEEE SL Section Career fair at Institute of Engineers Sri Lanka on 24 November 2017
	+ Humanitarian project on Flood Relief lead by Student activity committee of the Section with the collaboration of all student branches and affinity groups in June 2017
	+ Conducted Technology Awareness Program(TAP), and Educational Activities (EA) support project with the partial support from R10

**IEEE Sri Lanka Central Region Subsection**

* + IEEE Sri Lanka Central Region Subsection AGM
* A talk on “Methanol and Ethanol As Paper Ageing Indicators For Transformers” by Mr. Shanika Matharage, Research Associate, University of Manchester, UK on 22nd February 2017 at Department of Electrical and Electronic Engineering, University of Peradeniya
* A talk on “Grid Integration Technologies for Distributed Storage Systems” by Dr. Duleepa J. Thrimawithana, Senior Lecturer, The University of Auckland, New Zealand on 10th July 2017 at Department of Electrical and Electronic Engineering, University of Peradeniya
* Major Chapter Activities

**PES**

* + IEEE PES SL Chapter AGM 2017 on 26th January 2017 at Department of Electrical Engineering, University of Moratuwa
* A talk on “Application of Synchrophasors for Power System Protection and Analysis’’ by Dr. Krish Narendra, Chief Technology Officer ERL- Power Automation and Smart Grid on 6th February 2017 at Department of Electrical Engineering, University of Moratuwa.
* A talk on “Methanol and Ethanol As Paper Ageing Indicators For Transformers” by Mr. Shanika Matharage, Research Associate, University of Manchester, UK on 22nd February 2017 at Department of Electrical and Electronic Engineering, University of Peradeniya
* A talk on “Grid Integration Technologies for Distributed Storage Systems” by Dr. Duleepa J. Thrimawithana, Senior Lecturer, The University of Auckland, New Zealand on 10th July 2017 at Department of Electrical and Electronic Engineering, University of Peradeniya
* Provided sponsorship for the Semester 3 Design Project Competition 2017 held University of Moratuwa
* A seminar on “Smart Meters – Global and Sri Lankan Perspective” by Dr. Sudheera Navaratne, Lecturer, The University of Peradeniya, Sri Lanka and Team of R&D Division of Ceylon Electricity Board, Sri Lanka on 31st October 2017 at Auditorium of CEB (R&D) Branch, Colombo
* Provided technical co-sponsorship for the MERCON 2017
* The IEEE PES Sri Lanka 2017 Outstanding chapter award to awarded to Dr. Priyantha D. C. Wijayatunga for the “The leadership provided to IEEE PES membership as a founder member of PES Sri Lanka chapter and for the continuous support to IEEE PES activities in Sri Lanka”

**RAS**

* + IEEE RAS Sri Lanka Chapter AGM 2017
	+ Robotics meet ups followed by technical panel discussions at Virtusa Polaris Auditorium
	+ Provided Technical Co-sponsorship for MERCON 2017

**MTT**

* + IEEE MTT SL Chapter AGM 2017
	+ A talk on antennas, Dr. Melaka Senadheera, 20.07.2017, University of Peradeniya
	+ A talk on “Dipole placement for efficient rotatable single beam adaptable antennas applicable in 5G wireless systems”, Dr. Kandasamy Piripharan, 12.10.2017, Sri Lanka Telecom HQ, Colombo.

**IAS**

* + Guest lecture by Dr Trishantha Nanayakkara for undergraduate students. Event held at University of Moratuwa.
	+ Hosted a DLP Lecture by Dr Venkatesha Prasad in collaboration with IEEE Sri Lanka Section.
	+ Organized a career fair in collaboration with IEEE Sri Lanka Section and Young Professionals Sri Lanka.
* Major Student and Affinity Group Activities

**IEEE SL YP**

* + IEEE Sri Lanka Young Professionals AGM 2017
	+ Students , Young Professionals, Women-in-Engineering (SYW) congress from 22 to 24 December 2017 at Sabaragamuwa University
	+ Lecture on “Powering Sri Lanka in the Upcoming Decade”
	+ Organized a career fair in collaboration with IEEE Sri Lanka Section and IAS Chapter in Sri Lanka
	+ Field visit and celebration of IEEE day on Victoria dam on 05 October 2017
	+ Awareness session for the finalists of IEEE SS12 Asia Sri Lanka Competition on 05 August at University of Moratuwa
	+ Legacy project titled “TrailBlazers’17” under the theme of “1000 steps towards sustainability: Water, Energy and Solid Waste”, on 30th July 2017 in 3 different geographical locations in the country

**WIE**

* + IEEE WIE SL Chapter AGM 2017
	+ Students , Young Professionals, Women-in-Engineering (SYW) congress from 22 to 24 December 2017 at Sabaragamuwa University
	+ WIE Leadership summit from 7-8 October 2017 at Hotel Berjaya Mount Royal
	+ 03 Programmes titled Shape Your career on 15 May, 7 July and 18 August in collaborations with student branches of UCSC, IIT and SLIIT respectively
	+ Two day Girls Coding Camp on web development on 02 December 2017 at UCSC
* Awards
	+ Team Neuron Labs from University of Moratuwa won the first place at Maker fair Event in SS12 Asia 2017
* The IEEE PES Sri Lanka 2017 Outstanding chapter award to awarded to Dr. Priyantha D. C. Wijayatunga for the “The leadership provided to IEEE PES membership as a founder member of PES Sri Lanka chapter and for the continuous support to IEEE PES activities in Sri Lanka”

**A.2 Financial Report – (**Please follow the format given below)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| **Bank Balances, Income and Expenses from 31st Dec 2016 to 31st Dec 2017** |
|  |  |  |  |  |  |
| ***Bank Balances*** |  |  |  |  |  |
|  |  |  |  |  |  |
| **Bank Account Type** | **Account No** | **Currency** | **Account Balance**  |  |
| **As at 31/12/2016** | **As at 31/12/2017** |  |
| Foreign Currency Account | 8770020705 | USD |  8,934.61  |  10,447.61  |  |
| Current Account | 1100022595 | LKR |  1,060,567.65  |  1,437,188.64  |  |
| Fixed Deposit 1 | 3100050690 | LKR |  149,898.29  |  149,898.29  |  |
| Fixed Deposit 2 | 3100050691 | LKR |  149,898.29  |  149,898.29  |  |
| Fixed Deposit 3 | 3100050692 | LKR |  149,898.29  |  149,898.29  |  |
|  |  |  |  |  |  |
| ***Income (LKR, Account No 8770020705 and USD, Account No 1100022595)*** |  |
|  |  |  |  |  |  |
| **Date** | **Description** | **Currency** |
| **LKR** | **USD** |
| 16/01/2017 | Dialog Sponsorship for SYW Congress 2016 |  100,000.00  |  |
| 20/01/2017 | STEP Fund received from IEEE (1000 USD) |  147,300.00  |  |
| 31/01/2017 | Web Competition Prize Money (1000 USD) |  147,700.00  |  |
| 13/03/2017 | R10 Support Funds (YP & WIE - 447.53 USD) |  66,476.72  |  |
| 27/02/2017 | R10 Project Grants, 2016 - WIE |   | 295.00 |
| 12/5/2017 | Section Rebate - 2016 |   | 11,997.20 |
| 26/05/2017 | EDC Sponsorship - 2016  |  50,000.00  |  |
| 18/07/2017 | Transfer from Account 8770020705 |  761,500.00  |  |
| 24/08/2017 | SS12 2017 - Sponsorship 1 |  25,000.00  |  |
| 24/08/2017 | ICIAFS 2016 Revenue |  25,000.00  |  |
| 26/09/2017 | HTC Grant - WIE ILS 2017(1400 USD) |  210,450.00  |  |
| 27/09/2017 | SS12 2017 - Sponsorship 2 |  30,000.00  |  |
| 16/10/2017 | SS12 2017 - Sponsorship 3 |  75,000.00  |  |
| 24/10/2017 | Registrations - IEEE Get Together 2017 |  19,000.00  |  |
| 27/10/2017 | EDC 2017 - Sponsorship 1 |  25,000.00  |  |
| 1/11/2017 | WIE ILS Sponsorship (LSEG) |  500,000.00  |  |
| 6/11/2017 | Transfer from Account 8770020705 |  1,063,850.00  |  |
| 9/11/2017 | Balance - EDC 2017 WUSL |  3,530.00  |  |
| 20/11/2017 | Balance - EDC 2017 UoR |  11,820.00  |  |
| 29/11/2017 | Student Branch Rebate |   | 921.00 |
| 30/11/2017 | R10 Support Funds, 2017 (YP 1000 USD) |  151,000.00  |  |
| 6/12/2017 | EDC 2017 - Sponsorship 2  |  50,000.00  |  |
| 2017 | Interest - Fixed Deposits |   |  42,919.17  |  |
| 2017 | Interest - 8770020705 |   | 299.8 |
| **Total** |  **3,505,545.89**  | **13,513.00** |

|  |
| --- |
| ***Expenses(LKR, Account No 8770020705 and USD, Account No 1100022595)*** |
|  |  |  |  |  |  |
| **Date** | **Description** | **Currency** |
| **LKR** | **USD** |
| 11/1/2017 | Reimbursement - Expenses EDC 2016 |  70,000.00  |   |
| 18/01/2017 | Sri Lanka SYW Congress - 2016 (Dialog Sponsorship Money Released) |  100,000.00  |   |
|   |
| 23/01/2017 | Advance Payment - AGM 2017 |  15,000.00  |   |
| 9/2/2017 | Balance Payment - AGM 2017 |  218,000.00  |   |
| 14/02/2017 | Printing Expenses - AGM 2017 |  11,075.00  |   |
| 15/02/2017 | Web Competition Prize Money (1000 USD) |  147,700.00  |   |
| 20/02/2017 | Statement Charges |  200.00  |   |
| 21/02/2017 | STEP Fund Released (1000 USD) |  147,300.00  |   |
| 22/02/2017 | Prize Money - Winner EDC 2016 |  10,000.00  |   |
| 1/3/2017 | Prize Money - 1st Runner Up EDC 2016 |  7,500.00  |   |
| 08/03/207 | Prize Money - 2nd Runner Up EDC 2016 |  5,000.00  |   |
| 18/07/2017 | Transfer to Current Account 1100022595 |   |  5,000.00  |
| Jul-17 | Financial Support to 8 Student Branches - 1st instalment |  120,000.00  |   |
|   |
| 19/07/2017 | Bank Charges for Cheque Book |  750.00  |   |
| 31/07/2017 | Reimbursement - Mr. N Dheynoshan |  12,365.00  |   |
| 31/07/2017 | Travel Grant - R10 Congress (Ms. D Gamage) |  60,920.00  |   |
| 1/8/2017 | Reimbursement - Dr. TSS Jayawardane (Expenses - EDC 2016, AGM 2017 & Exco) |  39,205.00  |   |
|   |
| 10/8/2017 | Travel Grant - R10 Congress (Mr. Y. Wikramage) |  60,920.00  |   |
| 21/08/2017 | Advance Payment - IEEE Get Together 2017 |  70,000.00  |   |
| 22/08/2017 | R10 Support Fund for YP - Released (300USD) |  44,565.00  |   |
| Aug-17 | Financial Support to 2 Student Branches - 1st instalment |  30,000.00  |   |
|   |
| 11/9/2017 | Reimbursement - Dr. R Samarasinghe (Get Together 2017 & Cash in Hand for EDC) |  213,324.90  |   |
|   |
| 11/9/2017 | Reimbursement - Mr. Y. Wickramage (Get Together 2017) |  8,080.00  |   |
|   |
| 11/9/2017 | Seed Money for Techno Meetup |  50,000.00  |   |
| Sep-17 | Chapter & AG Rebates (MTT-S & WIE) |  67,012.00  |   |
| 26/09/2017 | R10 Support for WIE Released (147.53 USD) |  21,915.00  |   |
| 6/10/2017 | Rebate YP AG |  33,506.00  |   |
| 6/11/2017 | Transfer to Current Account 1100022595 |   |  7,000.00  |
| 14/11/2017 | HTC Grant Released - WIE ILS 2017 (1400 USD) |  210,450.00  |   |
| 14/11/2017 | Reimbursement - Dr. R Samarasinghe, EDC 2017 |  203,000.00  |   |
| 14/11/2017 | R10 Project Grants, WIE - Released (295 USD) |  44,928.00  |   |
| 14/11/2017 | Reimbursement - Mr. C. Munasinghe, SS12 2017 |  158,780.00  |   |
| Nov-17 | Chapter and Subsection Rebates (RAS,PES,Central Region) |  177,429.00  |   |
|   |
| 7/12/2017 | WIE ILS Sponsorship Released |  500,000.00  |   |
| 20/12/2017 | Sri Lanka SYW Congress - 2017 |  150,000.00  |   |
| 21/12/2017 | Seed Money for Techno Meetup |  30,000.00  |   |
| 28/12/2017 | HTC 2018 Travel Grant (Prof. K. Liyanage) |  90,000.00  |   |
| **Total** |  **3,128,924.90**  |  **12,000.00**  |

**PART B - ORGANIZATIONAL ACTIVITIES**

**B.1 Membership Development Activities**

* Total number of active members in the past 3 years.

|  |  |
| --- | --- |
| Year | Total number of active members |
| 2014 | 1598 |
| 2015 | 1896 |
| 2016 | 2432 |
| 2017 | 2219 |

* Summary and evidence of work done to improve the value of membership, which leads to retention and growth of members
	+ Established three student branches in the following universities and two more petitions to form student branches have been done (Vavuniya campus and SLT campus)
		- University of Jayawardanapura
		- University of Kelaniya
		- NSBM Green University
	+ A petition to form EMBS was placed, Sri Lanka Section endorsed and currently under pending approval
	+ Seven members were elevated to Senior Members grade and two more senior membership applications are in the pipeline

The IEEE Sri Lanka Section and other subunits conducted many activities to make the membership of IEEE to have more value. Here are some:

* + Several Professional Development Workshops and International Conferences with discounted registration fees for IEEE members
	+ Distinguished lectures and technical talks, especially targeting the membership
	+ SYW Congress to bring together the student members, young professionals, and the WIE members
	+ IEEE SL section awards night to appreciate achievements. A key note address is made by IEEE Fellow Prof. Saman Halgamuge at this occasion
	+ Family get together to bring the families of members together
	+ Several competitions among student members to provide opportunities to students to participate in various activities
	+ Social projects to take the message of IEEE to the community
	+ Conduct Electronic Design Competition among the undergraduates teams with at least one student member in the team
	+ For the first time career fair was organized and it was open only for the membership
	+ Senior Membership Development Drive by the Section

**B.2 Chapter Activities**

* Total number of Chapters in the Section
	+ Six (C16, COM19, MTT17, PE31, RA24 and IA 34)
* Number of Chapters formed in the current year
	+ Petition for EMBS was placed, section endorsed and pending approval of MGA
* Number of active Chapters (Chapters who have reported required number of meetings during the year)
	+ Four
* Summary of Chapter activities (Chapter wise with attachment table/information)

**PES :** AGM, 03 Technical Talks, Seminars, Sponsorship for design project competition, provide TCS for an international conference, presenting outstanding chapter award

**RAS:** AGM, Robotics meet ups, 3 executive committee meetings

**MTT:** AGM, 2 technical talks

**IAS:**  AGM, hosting DLP lecture, technical lecture and career fair

**B.3 Professional and Continuing Education Activities**

Summary of continuing Educational activities including conferences, technical activities, training courses, and distinguished lecture programs with attachment table / information

* Electronic Design Competition
* Dr. R Venkatesha Prasad's workshop DLP workshop
* Prof Arumugam Nallanathan's DLP lecture with the collaboration with IESL
* IEEE SL Section granted technical co-sponsorship to seven conferences (6- international & 1- local)

ICTer 2017, NITC 2017, SKIMA 2017, ICNSNT2017, MERCon2018, ICCSE 2018, ICPES 2018, (pending approval for ICITR2018, EECON2018)

* IEEE SL Section granted Financial Co-Sponsorship to a conference ICIAfS2018
* Technology Awareness Program(TAP), Educational Activities (EA) support project
* StudPro Career Fair 2017

**B.4 Students Activities**

* Total number of Student Branches in the Section:
	+ Fourteen
* Number of Student Branches formed in the current year:
	+ Three established and two on pending approval
* Section level student activities (student congress, paper and other contests, awards etc)
	+ Electronic Design competition for undergraduates
	+ Active participation of social events such as family get together
* Number of active Student Branches (Student Branches who have reported required number of meetings during the year)
	+ Eleven (newly formed three are yet to be submitted)
* Summary of Student Branch activities (Student Branch wise with attachment table/information)

|  |  |
| --- | --- |
|  **Student branch** | **Activity** |
| University of Ruhuna Student Branch | Invictus |
| University of Colombo School of Computing Student Branch | CloudHack'17 |
| IEEE Day |
| Uwa Wellassa University Student Branch | Launching of the Official Magazine |
| University of Peradeniya Student Branch | E & E Workshop |
| Sri Lanka Institute of Information Technology Student Branch | Robotics workshop for school category |
| SOC Workshop |
| Open University Student Branch | Anniversary Celebration |
| University of Moratuwa Student Branch | Enumero 3.0 |
| Code Expert |

 Note: *These activities are submitted by the student branches for the evaluation for awards. For full list of activities, please refer the branch activity reports*

**B.5 Affinity Group Activities**

* Young Professional (YP)
	+ IEEE SL SYW Congress 2017 at Sabaragamuwa University
	+ Lecture on “Powering Sri Lanka in the Upcoming Decade”
	+ Organized a career fair in collaboration with IEEE Sri Lanka Section and IAS Chapter
	+ Field visit and celebration of IEEE day on Victoria dam
	+ Awareness session for the finalists of IEEE SS12 Asia Sri Lanka Competition
	+ Legacy project titled “TrailBlazers’17” under the theme of “1000 steps towards sustainability: Water, Energy and Solid Waste”
* Women In Engineering (WIE)
	+ IEEE SL SYW Congress 2017 at Sabaragamuwa University
	+ WIE Leadership summit at Hotel Berjaya Mount Royal
	+ WIE Leadership summit at Hotel Berjaya Mount Royal
	+ 03 Programmes titled Shape Your career in collaborations with three student branches
	+ Two day Girls Coding Camp on web development at UCSC
* Life Member

 **B.6 Awards & Recognition Activities**

* Award constituted by the Section
	+ Awards for Electronic Design Competition,
	+ Awards for SS12 National competition
	+ Awards for Best Student Branch Activity
	+ Awards for Best Young Professionals Activity
	+ Awards for Best WIE Activity
	+ Membership Retention Award
	+ Award for Best Industrial Collaboration
* Please list all Awards and Recognitions received by the Section, and members in the Section, from R 10 and IEEE HQ during the year 2017
	+ Maker Fair 2017 Winners - Team NEURON LABS from University of Moratuwa

**B.7 Communication Activities (Newsletter, Home Page, E-mail etc.)**

* Newsletter (name and number of issues in the year)

Two issue per year

* Home Page of the Section (give the URL and how often it is updated)

[www.ieee.lk](http://www.ieee.lk) , whenever new event, competition notice or news item is required to be included/updated

* Other means of contacts with Section members including social media

Email contacts, doodle polls, Sri Lanka Section face book page

**B.8 Industry Relations**

* Membership growth and retention
	+ Provide sponsorship for conferences, workshops, and the electronic design competition organized by the Sri Lanka Section and also by affinity groups/student sections
	+ Organizing technical meet ups with industry experts with an industry partner for hosting and logistic arrangements
	+ Conducting career fair 2017, SS12 national competition 2017
* Activities for/with industrial members
	+ Active participation of industrial persons in the committee of IEEE SL section and its capacity building drives
	+ Take part in career fair

**B.9 Humanitarian Technology Activities**

* Humanitarian Technology related activities supported by the Section including collaboration with other OUs.

IEEE Sri Lanka section plan to host the IEEE R10 flagship conference, named, R10-Humanitarian Technologies Conference in 2018

* SIGHT Activities

Humanitarian project on Flood Relief

**B.10 Community Activities**

* IEEE Social activities (Family day, IEEE day, Engineers Week)”
	+ - IEEE SL Family Get together at Calamander Beach Hotel Unawatuna, Sri Lanka

**PART C - OTHERS**

**C.1 Special Events**

* Please briefly describe the importance of special events and the outcomes achieved
* StudPro Career Fair and Web Portal: Career fair helps to find jobs for the student members of IEEE and web portal was open to publish career opportunities as well as special events of the industry
* Participation to R10 Regional Congress: Accrued experience understanding of R10 activities and will help to organize SS12 Asia and HTC 2018 in an elegant and effective manner
* CAS technological meet up: An initiative step to establish a CAS Society in 2018
* Funding secured from the IEEE and external sources including sponsorships
	+ Technology Awareness Program(TAP) : 500US$ from R10
	+ Educational Activities (EA) support project : 250US$ from R10
	+ StudPro Career Fair : 200US$ from R10
	+ R10 Regional Congress in Sydney
	+ CAS technological meet up by the representatives of Hyderabad Section (under the support of CASS)

Note: Complementary support for all above events were received from IEEE Sri Lanka Section

**C.2 Relationship with National and International Societies and Non-Government Organizations (NGO)**

* Nature of relationship and details of any formal agreement signed
* Details of joint activities
* Benefit to IEEE members (for example discounts, access to technical information etc.)
* Benefit to Section (for example help in membership development, venue facilities, cost saving etc.)

**C3. Collaboration with other IEEE Sections**

* Support extended to neighboring Sections
* Joint activities with any other Section
	+ **CAS – Technical Meetup 2017** at UCSC on 01 December 2017 by Dr. Arif Sohel - Vice Chair, CAS Hyderabad, Mr. A.G. Krishna Kanth - Secretary, CAS Hyderabad
	+ Formal meeting of Sri Lanka Section representatives with Hyderabad Section representatives at Hotel Global Tower, Colombo 06 on 2 December 2017

**C.4 Support extended to Sub-sections & Society Chapters within the Section**

* Support extended for organizing technical, educational and professional activities
* Joint activities for membership development
* Support extended for the formation of a Sub-section or transition of a Sub-section into a full Section

**C.5 Best Practices of your Section (which you would like to share with other Sections for the benefits of members)**

**C.6 Problems anticipated and suggestions for solutions, if any**

* Two Society Chapters are not very active

**PART D - GOALS AND PLANS**

**D.1 Continuation of project/activity in progress and their implementation
plans**

**D.2 Goals and Future Plans**

* Planning meeting in February or March
* Host HTC 2018 in Sri Lanka
* Host SS12 Asia 2018 in Sri Lanka
* Electronic Design Competition
* Annual get together
* Publish at least two newsletters per year
* Hosting partner of co-sponsored conference named ICIAfS
* Assure the quality through active involvement of technically co-sponsored conferences
* Congress, career fair and awards night
* Linking with other professional bodies in the country
* Carry out more industry collaborative activities under win-win setup to enhance industry interaction

**D.3 Any innovative ideas to make IEEE more creative and value added for sustaining the membership retention and recruitment goals.**

* Started awarding membership retention award for student branch to retain the student membership which is more dynamic in nature

**D.4.  Business Plan for Sustainable Growth and Financial Stability.**

* Organize at least one Sri Lanka Section sponsored or co-sponsored International Conference per year
* Organize more activities such as competitions, career fairs as well as awards to attract and retention membership