

# Minutes of the IEEE Region 10 Excom Meeting at Kathmandu

Date: 24<sup>th</sup> January 2015

Venue: Hotel Soaltee Crown Plaza, Kathmandu.

## 2015 Region 10 Executive Committee Present

NO.	POSITION	SAL	NAME	FAMILY NAME	Roll Call
1	R10 Director	Mr.	Ramakrishna	Kappagantu	√
2	R10 Past Director	Prof.	Toshio	Fukuda	√
3	R10 Director Elect	Prof.	Kukjin	Chun	√
4	R10 Secretary & Industry Relations Coordinator	Mr.	Ravikiran	Annaswamy	√
5	R10 Treasurer	Prof.	Takao	Onoye	√
6	R10 Vice-Chair of Membership Activities	Mr.	Takatoshi	Minami	√
7	R10 Vice-Chair of Technical Activities	Dr.	Ramalatha	Marimuthu	√
8	R10 Vice-Chair of Professional Activities	Mr.	Narayana GPL	Mandaleeka	√
9	R10 Awards & Recognition Committee Chair & R10 50 Yrs Celebration Coordinator	Dr.	Zia	Ahmed	√
10	R10 Educational Activities Coordinator	Dr.	Darrel	Chong	Not Attending
11	R10 Conference & Technical Seminar Coordinator	Dr.	Sri Niwas	Singh	√
12	R10 Humanitarian Technology Activities Coordinator	Dr.	Rajnish	Gupta	√
13	R10 Individual Benefits & Services Coordinator	Dr.	Norliza	Mohd Noor	√
14	R10 Life Members Coordinator	Prof.	Prakashchand	Khincha	√
15	R10 Membership Development Coordinator	Dr.	Michael, Ling Chuen	Ong	√
16	R10 Newsletter, Electronic Communications & Information Management Coordinator	Mr.	Nitin	Keshav	√
17	R10 Professional Activities Coordinator	Prof.	Jianguo	Huang	√
18	R10 Section & Chapter Coordinator	Prof.	Elmer	Dadios	√
19	R10 Strategic Planning & History Coordinator	Dr.	Hidenori	Nakazato	√
20	R10 Student Activities Coordinator	Dr.	Rajesh	Ingle	√
21	R10 Student Representative	Ms.	Mehvish	Zahoor	√
22	R10 Women In Engineering Coordinator	Asst. Prof. /	Supavadee	Aramvith	√
23	R10 Young Professionals Coordinator	Mr.	Ranjit R	Nair	√
24	R10 Advisory Committee	Prof.	Janina	Mazierska	√
25	R10 Advisory Committee	Prof.	Yong Jin	Park	√
26	R10 Advisory Committee	Prof.	Lawrence, Wai Choong	Wong	Not Attending
27	2013-2014 R10 Electronic Communications & Information Management Coordinator	Mr.	Gowtham Prasad	Kyathsandra Nagendra Prasad	√
28	2014 R10 Young Professionals Coordinator	Mr.	Ko	Kikuta	√
29	2014 R10 History Coordinator	Prof.	Isao	Shirakawa	√
30	2013-2014 R10 Humanitarian Technology Activities Coordinator	Mr.	Deepak	Mathur	√
31	2013-2014 R10 Life Members Coordinator	Prof.	Kunio	Tada	Not Attending
32	2013-2014 R10 Newsletter Editor	Prof.	Ruey-Beei	Wu	Not Attending
33	2013-2014 R10 Professional Activities Coordinator	Ms.	Hui	Zhang	Not Attending
34	2013-2014 R10 Student Activities Coordinator	Mr.	Om	Perkash	√
35	2013-2014 R10 Student Representative	Mr.	Pasan	Pethiyagode	√
36	2013-2014 R10 Women In Engineering Coordinator	Prof.	Takako	Hashimoto	√
37	IEEE President	Prof.	Howard	Michel	√
38	IEEE Asia-Pacific Limited	Ms.	Fanny	Su	√
39	IEEE Asia-Pacific Limited	Ms.	Ewell	Tan	√

## **Additionally, Local Host team also participated in the meeting**

1	Head, EE, Tribhuvan Univ	Prof.	Nav Raj Karki <nrkarki@gmail.com >
2	EDS Chapter Chair	Prof.	Sitaram Byhut <sbyahut@gmail.com >
3	Interim Chair of Nepal Subsection (in process)	Prof.	Arun K. Timalisina <atimalisina@yahoo.com >

### **1. Call to Order**

Ramakrishna Kappagantu, Region 10 Director, called the meeting to order at 8:00 am, Saturday, 24 January 2015.

### **2. Roll Call**

Ravikiran Annaswamy, Region 10 Secretary, conducted the roll call.

### **3. Review of Program and Agenda**

The agenda and program were adopted as presented.

### **4. 2014 R10 Updates by Dr. Toshio Fukuda**

Immediate past Director Dr. Toshio Fukuda gave an overview of major activities conducted during his tenure 2013-14 and mentioned the key achievements.

He also made a warm gesture by felicitating outgoing Excom members with a memento and token of appreciation.

### **5. IEEE Presidential address by Dr. Howard Mitchel**

Incoming IEEE President for 2015, Dr. Howard Mitchel made a presentation of his vision to all attendees. One of the key highlights was the points on IEEE vision for 2030. It was mentioned that IEEE Board discussed this topic during the Board retreat and more information would be shared soon.

## **6. Address R10 Director by Ramakrishna Kappagantu**

Ramakrishna Kappagantu, Region 10 Director 2015-16 R10 presented and laid out if vision for IEEE activities. He mentioned about the 0.4% increase in IEEE membership in R10.

His stated goals for 2015-16 were :

- Enhance member benefits across all segments & make IEEE preferred professional platform
- Create deeper IEEE connectivity with Industry, Research & Academia to enhance value for young professionals and students
- Enhance leadership with in all IEEE Geo-units by providing necessary training and support to create an Efficient / Effective IEEE organizations across R10 & ensure that every IEEE member value IEEE high.
- Bring high level of accountability for all leadership roles to ensure member engagement and satisfaction
- Make IEEE R10 self-sustaining both technically and financially
- Enhance member benefits across all segments & make IEEE preferred professional platform
- Create deeper IEEE connectivity with Industry, Research & Academia to enhance value for young professionals and students
- Enhance leadership with in all IEEE Geo-units by providing necessary training and support to create an Efficient / Effective IEEE organizations across R10 & ensure that every IEEE member value IEEE high.
- Bring high level of accountability for all leadership roles to ensure member engagement and satisfaction
- Make IEEE R10 self-sustaining both technically and financially

He laid down the following strategic initiatives to achieve the goals:

- To achieve the stated goals, the following initiates will be the focus for 2015-16
  1. Financial self sufficiency in all R10 activities
  2. New Revenue generating Industry event / expo at R10 level

3. Promote Technology Educational activities through MOOC's
4. AIYEHUM contest will be made a global humanitarian challenge event in 2016
5. Engage members through digital and social media advances
  - New Mobile App with all posted events, Adoption of Collbratec platform
6. Member benefit and enhance value for all members
  - Bring new benefits across R10 like Insurance, Credit card etc.

### **7. R10 Technical activities by Dr. Ramalatha Marimuthu**

Dr. Ramalatha Marimuthu laid out the overall view on Technical activities and the plan. Post her presentation; the individual coordinators presented their proposed plans.

- R10 Conference & Technical Seminar      Sri Niwas Singh
- R10 Humanitarian Technology Activities      Rajnish Gupta
- R10 Women In Engineering Activities      Supavadee Aramvith
- R10 Young Professional Activities      Ranjit R. Nair
- R10 History Coordinator      Hidenori Nakazato

There were discussion on the plans and participants are expected to modify the plans before approvals provided the inputs.

### **8. R10 Membership activities by Takatoshi Minami**

Takatoshi Minami laid out the overall view on member activities and the plan. Post his presentation; the individual coordinators presented their proposed plans.

- R10 Membership Development Activiites      Michael Ong
- R10 Individual Benefits & Services Activities      Norliza Mohd.  
Noor
- R10 Section & Chapter Activities      Elmer Dadios

- R10 Student Activities Rajesh Ingle / Mehvish Zahoor

There were discussion on the plans and participants are expected to modify the plans before approvals provided the inputs.

## **9. R10 Professional activities by MGPL Narayana**

MGPL Narayana laid out the overall view on member activities and the plan. Post his presentation; the individual coordinators presented their proposed plans.

- R10 Awards & Recognition Committee Zia Ahmed
- R10 50 Yrs Celebration Coordinator Zia Ahmed
- R10 Educational Activities Narayana GPL
- R10 Industry Relations Activities Ravikiran A
- R10 Professional Activities Jianguo Huang
- R10 Newsletter Nitin K
- R10 Electronic Communications & Information Management  
Nitin K

There were discussion on the plans and participants are expected to modify the plans before approvals provided the inputs.

## **10. R10 Strategic Planning by Hidenori Nakazato**

Hidenori Nakazato presented his thoughts on Strategy planning for R10. There were inputs by members to incorporate several points on how R10 could shape up in future.

## **11. R10 Life Members Coordinator by H P Khincha**

Dr. H P Khincha presented his plans for Life members and outlined his work plan.

## **12. R10 Advisory Committee by Janina Mazierska**

Dr. Janina Mazierska presented on the role of Advisory committee and the expectations from the team. She outlined the activities that the committee would undertake. She presented this on behalf of Dr. Lawrence Wong

## **13. R10 Nominations Committee by Toshio Fukuda**

Dr. Toshio Fukuda presented on the role of Nomination committee and the expectations. He outlined the activities that the committee would undertake and the activity of nominations to MGA teams. He raised an important topic of no representation from R10 in the MGA Nominations committee and requested President Howard Mitchel to look in to this matter.

## **14. R10 New Initiatives by Ramakrishna K**

Ramakrishna Kappagantu gave his governance structure and way of working to all Excom members.

- Responsibility and Accountability of activities
- Regular updates of all activities – every month
- Sub teams of minimum 6 members each representing new volunteers and diversity of R10
- Joint activities across activity teams and across sections
- All projects to be completed by October 2015

He also outlined his expectation to all coordinators and asked for

- Monthly activity reports
- Milestone achievement
- Metrics status
- Risks / Issues
- Monthly review meeting with Vice Chairs
- Quarterly review meeting with Coordinators
- WebEx sessions with fixed dates

### **15. Financials by Takoa Onoye**

Dr. Takao Onoye, Treasurer 2014 presented the utilization of budgets by various coordinators and activities. He showed a major under utilization by most activities and there was a discussion on the reasons for this and also a better way to estimate budgets in 2015-16.

### **16. R10 Meeting Calendar and working rules by Ravikiran A**

Secretary Ravikiran A, Presented the expectations from Coordinators about planning their activities and showed the calendar that would be displayed on the r10 website. He urged all to announce the date of competition so that the calendar can be presented.

### **17. Any other matter**

Dr. H P Khincha raised the topic of financial flexibility with IEEE President. He gave an opinion that R10 could get additional allocation / rebate from IEEE Dues so that the financial burden could be handled better.

### **18. Adjournment of Region 10 Annual General Meeting**

The meeting adjourned at 18:00 P.M.

**Respectfully submitted**

**Ravikiran Annaswamy, Region 10 Secretary.**