

IEEE Region 10 EXCOM Meeting 2008

Minutes

Date: January 13, 2008
Venue: The Shilla Jeju, Korea

- 0900 - 0910 Roll Call M. Khalid
- The Meeting started at 9.08AM. Marzuki made the roll call.
- 0910 - 0920 Welcome & Introductions J. Mazierska
- Janina welcomed all the Excomm members and also invitees from the Seoul Section to this meeting. She thanked all Past Excomm members who had served the Committee for 2007. She welcomed all new Excomm members. She highlighted that R10 has to improve on its reserves as of next year.
- 0920 - 0930 Review of Program & Agenda M. Khalid
- Two agenda items have been swapped and the final agenda are as given in these minutes.
- 0930 - 1020 Janina thanked the Seoul Chair and Past Director, Dr. Jung Uck Seo for co-ordinating this Excomm meeting at the Shilla Jeju Resort, Korea. Janina
- She also presented briefly the Report of the 2007 R10 activities and also a review on the Planning of IEEE Region 10 in 2008.
- Reports of Finance of R10 in 2007 and Budget for 2008: T. Minami
- Takatoshi Minami presented the report of the budget of 2007 and expected budget for 2008. Additional fundings have been received from HQ for the MGAB (USD43,000) and another USD43,000 for support of 2007 activities. This

extra budget has been received through the efforts of R10 Director. He mentioned that among the major income to R10 in recent years is its conference activities which have shown good profit for the last two TENCON. Discussions on the budget were done. His financial report is as attached.

Awards & Recognition:

H. Gambe/YW Liu

Hirohisa Gambe presented a report on the awards given by Region 10. Four awards in total: The first two are the 'Large and Small Distinguished Sections' awards for 2006, thirdly, the 'GOLD'award and finally the 'R10 Outstanding Volunteer Award 2007'.

For 2006, Malaysia section has been identified as the winner of the Distinguished Large Section Award and Shikoku Section as the winner of the Distinguished Small Section Award. Malaysia was also nominated for the Large Section Award at the RAB level but lost out to Melbourne Section (USA) of R3. Sampath Kumar from Madras Section is awarded the 'R10 GOLD' Award. He was also nominated for the RAB GOLD Award and subsequently has been selected for the RAB GOLD Award. Eight nominations were received for the 2007 R10 Outstanding Volunteer Award. Enn Vinnal of Victoria Section is awarded the Award and will be invited for the R10 Meeting in Ahmedabad. The budget for 2008 remains at USD5,000. Zia proposed that all awards be consolidated in one column on the R10 website. The 'RAB Achievement' Award was awarded to Isao Shirakawa, the R10 Industry Liaison Coordinator for his efforts in RAB activities.

Educational Activities:

Norman Mariun presented the R10 educational activities of 2007 and plans for 2008. A total of USD8,549 was used for 2007 for educational activities. Norman proposed to have USD9,500

N. Mariun

approved for R10 2008 activities.

1020 - 1040 Coffee Break

1100 - 1110 Electronic Comms /Newsletter: Z. Ahmed

Zia Ahmed informed that his Committee covers 3 areas: email, newsletter and website. He stressed that Excomm members need to develop a schedule of announcements related to their activities in advance. A new website has been developed for R10 with regular information. Excomm members are requested to submit their committee information for the webpage link. Zia also presented the R10 e-newsletter as published last year and the deadlines for 2008. Janina proposed that we send the R10 e-newsletter link to all R10 members. Zia also proposed we suggested a name for the R10 e-newsletter.

L. Fung

Special Projects:

Lance Fung summarized the 2007 Special projects which include the 'IEEE R10 History Project Development' information to the general public. The portal URL is:

http://ewh.ieee.org/r10/w_australia/history/.

He also presented the special projects intended for 2008 for R10 (see Special Projects report).

1140 – 1225 For Section Congress 2008, Lance presented a proposal on invitations on for the 2008 Section Congress.

Lance proposed a proposal for WEB2.0 for R10. Marzuki proposed this as a proposal for NIC project to be applied from NIC which provides a USD25k seed grant per project.

H. Fung

Gold Representatives:

Helene Fung presented the R10 GOLD activities of 2007 and the new activities and goals for 2008 (as presented in her attached report).

P. Z. Fan

Membership Development:

Pingzhi Fan, the new MDC Chair presented a report on the statistics of the membership in 2007 for R10. A total of USD31,668 has been credited into the Custody account of R10. Fan proposed MD actions for 2008. A motion needs to be proposed and approved at the next R10 Meeting in Gujerat.

Women in Engineering

Tuptim Angkaew who is the outgoing WIE Chair introduced Ramalatha as the new Chair for WIE Committee. Tuptim presented the report on WIE in 2007. Ramalatha presented the plans on WIE for 2008.

T.
Angkaew/Ramalatha

Industry Liaison:

Isao Shirakawa presented the initiation of the Industry Liaison Committee which were made up of 10 members from the industry. One of the activities is the IEEE Milestone Achievement Award in which the activity must be at least 20 years old in order to qualify. This Committee also organizes the IEEE R10 Academia-Industry Partnership Award which received the endorsement of IEEE R10 Excomm to be awarded to the Kharagpur Section.

I. Ishikawa

Section-Chapter Support/Reg. Chapter:

M. Yamamoto reported the new sections in R10. He presented the sections in R10 which do not have homepages (11 in all). Also on the section without chapter promotion/operation committees. He also presented the goals for 2008. (His report is as attached).

1225 - 1330 Lunch

1330 - 1415 Regional Conference:

L. Wong

Lawrence first presented the portfolios of Regional Conference Committee. Lawrence presented the state of the TENCON conferences in 2006 and 2007 which ended in surplus of USD30k. He also presented the goals and proposed actions for R10 for conferences which include having two conferences in one year since we have more than 50 sections now.

Technical Activities:

M. Shah

M. Shah presented the mission of Technical Activities Committee. Two colloquia will be organized in 2008, each will be given seed money of USD3,000. Lance Fung proposed to have 2 Distinguished Lecturers from R10 in 2009 which can be sponsored by Technical Activities for Sections to apply in addition to DLTs as sponsored by Societies.

By Laws and Operational Manuals

A. Nishihara

Nishihara presented the 2007 Report on By Laws and Operational Manuals, and also presented the goals for 2008. (See his report as

attached).

1415 - 1500 Student Activities M. Thomas

Mini presented the results of 2007 students paper prizes for the postgraduate and undergraduate student members of IEEE R10. She also announced the best website contest among R10 student branches. Unfortunately no R10 student branches were among the top three recipients of the RAB Inter-Regional Website Contest. Other winners and recipient of awards are given in her report. She also announced that the R10 Student Congress this year will be held in Chennai, India from 28 to 30 January 2008.

Life Member

Graeme Gwilliams

Graeme Gwilliams show the Life Member statistics of worldwide IEEE Membership at 24,500 and in R10 at 740 members. He proposed a target of 1 new LM Group per year in R10.

R10 Advisory Committee

J. Mazierska

Janina commented briefly on the importance of the R10 Advisory Committee and thanked Dr. Jung-Uck Seo for coming to the R10 Excomm Meeting 2008.

1500 - 1520 Tea Break

1520 -1530 Nominations for R10 Director-Elect Candidates S. Takeuchi

S. Takeuchi, the Past Director, informed the Excomm there were 5 nominations for R10 Director-Elect for 2009-2010. They are: R. Muralidharan (Bombay), L. Wong (Spore), H. Hashimoto (Tokyo), T. Fukuda (Nagoya) and M. Koyama (Kansai).

1600 -1700	Reconfirmation on Financials	T. Minami
	T. Minami presented the financials for 2008 again as a reconfirmation and this is accepted by the Excomm.	
1700 - 1715	R10 Annual Meeting 2008 Agenda Discussion	M. Khalid
1715:	M. Khalid presented the Agenda for R10 Annual Meeting for 2008 which will be held in Ahmedabad, Gujerat, India on Feb. 2 and 3, 2008.	
	Any Other Business	J. Mazierska/M. Khalid
	There was no other business discussed. Fanny Su informed the Meeting that the R10 Director-Elect Y.J. Park could not attend the Excomm meeting as he had an operation recently and the Excomm members hope for his fast recovery.	
	Meeting Ends and Adjournment	
	R10 Director, Janina adjourned the meeting and thanked all those who had attended the 2008 Excomm Meeting.	J. Mazierska

Prepared

by:

**M. Khalid
R10 Secretary 2008
(28th January 2008)**