

**MINUTES OF THE IEEE ASIA_PACIFIC REGION (REGION 10)
EXECUTIVE COMMITTEE MEETING**

Date: January 7, 2006

Venue: Courtyard Surfers Paradise Resort, Gold Coast, Australia

Present:

Regional Director	Prof.	Seiichi	Takeuchi
Past Regional Director	Dr.	Jung Uck	Seo
Vice Chair & Director Elect	Prof.	Janina	Mazierska
Secretary	Prof.	Kenji	Hirakuri
Treasurer	Dr.	Hirohisa	Gambe
Awards & Recognition Committee Chair	Mr.	Yat-Wing	Liu
Section / Chapter Coordinator	Prof.	Tadaatsu	Satomi
Educational Activities Coordinator	Prof.	H.P.	Khincha
Electronic Communication Coordinator	Prof.	Dae Young	Kim
Representative, Regional GOLD Program	Assistant Prof.	Yasuharu	Ohgoe
Membership Development Coordinator	Prof.	Sattupathu V	Sankaran
Newsletter Editor	Mr.	Harry	McDonald
Regional Chapter Coordinator	Prof.	Miki	Yamamoto
Regional Conference Coordinator	Prof.	Yong Jin	Park
Student Activities Coordinator	Prof.	Marzuki Bin	Khalid
Strategic Planning Coordinator	Prof.	Lawrence, Wai Choong	Wong
Technical Activities Coordinator	Dr.	Tee Hiang	Cheng
Regional Student Representative	Mr.	Kazuyuki	Sudo
Representative, Regional GOLD Program	Assistant Prof.	Tuptim	Angkaew
Queensland Section Chair	Prof.	Tapan	Saha
IEEE APO, Staff	Ms.	Serena	Dhing

1. Call to order

Seiichi Takeuchi called to order at 9:00a.m.

2. Roll Call

Kenji Hirakuri called the roll.

3. Welcome and Introduction

Seiichi Takeuchi welcomed EXCOM members. He also made the introductory talk on the agenda.

4. Review of Program and Agenda

The following Program and meeting agenda was approved:

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9:00 - 9:10	Roll Call	K. Hirakuri
9:10 - 9:20	Welcome & Introductions	S. Takeuchi
9:20 - 9:30	Review of Program & Agenda	S. Takeuchi
9:30 -10:30	Review of Planning of IEEE Region 10 in 2006	
	Financials - Treasurer:	H. Gambe
	Awards & Recognition Committee Chair:	Y. W. Liu
	Education Activities Coordinator:	H. P. Khincha
10:30 -10:50	Break	
10:50 -12:10	Electronic Communications Coordinator:	D. Y. Kim
	Gold Representative:	Y. Ohgoe
	Membership Development Coordinator:	S. V. Sankaran
	Section/Chapter Coordinator:	T. Satomi
12:10 -13:30	Lunch	
13:30 -14:50	Newsletter Editor:	H. McDonald
	Recognized Education Program Coordinator:	J. H. Mun
	Regional Chapter Coordinator:	M. Yamamoto
	Regional Conference Coordinator:	Y. J. Park
14:50 - 15:10	Break	
15:10 - 16:10	Technical Activities Coordinator / Student Representative:	M. B. Khalid / K. Sudo
	Strategic Planning Coordinator:	L.W.C. Wong
16:10 - 16:20	Announcement of Nominations for R10 Director-elect candidate	J.U. Seo
16:20 -	17:00 Any other business	

5. Review of Planning

5.1 Financials

- Prospect of income and expenditure 2006 was given by H. Gambe.
- 2005 budget was explained by H. Gambe.

5.2 Awards and Recognition Committee Chair

- Presentation was made by Y. W. Liu.
- 8 Nominations of R10 Outstanding Volunteer Awards were reported.
- A Region GOLD Award was introduced.

5.3 Education Activities Coordinator

- Presentation was made by H. P. Kincha.
- Items on EAC were discussed.
 - > Optimization of the Society Participation in EAB activities
 - > Quarterly Newsletter Updating EAB/EAD product and Services
 - > Development of New Educational Services

5.4 Electronic Communications Coordinator

- New IEEE R10 homepages and Website maintenance were reported by D. Y. Kim.
- A Recorder frame will be constructed to count the visitors to the R10 site.

5.5 Gold Representative

- Presentation was made by Y. Ohgoe.
- R10 GOLD Activities in 2005 were reported.
- A joint GOLD and Student Congress will be held in Beijing from 11th to 15th July, 2006.

5.6 Membership Development Coordinator

- A presentation was made by S. V. Sankaran, and the highlights of 2005 are as follows:
 - > Establishment of 3 new Subsections
 - > 25 new Society Chapters
 - > 52 new Student Branches
 - > 2 new GOLD groups
- Plans for MD Activity for 2006 were introduced.

5.7 Section/Chapter Coordinator

- A Presentation was made by T. Satomi, and the highlights of 2005 are as follows:
 - > The number of the Sections is same as 2004.
 - > The numbers of the Society increased from 1647 to 1662.
- Support of Activities in Vietnam was proposed.

5.8 Newsletter Editor

- Newsletter Activities of 2005 were reported by H. McDonald.
 - > 3 Newsletters were issued in 2005.
 - > 4 issues of Newsletters are planned for 2006.

5.9 Regional Chapter Coordinator

- A Presentation was made by M. Yamamoto.
- Trend on Chapters in R10 was reported and 24 New Chapters were formed in 2005.

5.10 Regional Conference Coordinator

- Goal and Plans for Regional Conference in 2006 was reported by Y. J. Park.
- Y. J. Park proposed the following as a motion:
 - › Settlement on the venue of TENCON will not be decided beyond 3 years in advance.
 - › The motion was accepted by the majority of ExCoM members.

- YJ Park proposed the establishment of a small group on Regional Conference Committee (RCC) in order to share the experience of TENCON. The RCC's members are the past, present and next TENCON Organizers and chaired by the Regional Conference Coordinator.

This motion was approved.

5.11 Technical Activities Coordinator

- Technical Activities were made by T. H. Cheng.
 - › Support to RIVF 2003, 2004 & 2005, and Plan on RIVF 2006 & 2007.

5.12 Student Activities Coordinator / Student Representative

- Presentation was made by M. B. Khalid and K. Sudo.
- Information on Student membership and Establishment of Student Branches was reported.
- R10 Student Congress held in Beijing from 11th to 15th July, 2006 was announced.

5.13 Strategic Planning Coordinator

- Presentation was made by L. W. C. Wong.

5.14 Announcement of Nominations for R10 Director-elect candidate

- A slate of three R10 Director-elect candidates was introduced by Chair of the Nomination Committee, J. U. Seo.
 - R. Muralidharan (Bombay)
 - Yong-Jin Park (Seoul)
 - Y. W. Liu (Hong Kong)

6. Adjournment

- The Meeting was adjourned at 16:00.

Recorded by Secretary, Kenji Hirakuri