

**MINUTES OF THE IEEE ASIA_PACIFIC REGION (REGION 10)
EXECUTIVE COMMITTEE MEETING**

**Date: January 9, 2005
Venue: Hilton Hotel, Shanghai, China**

Present:

Regional Director	Prof.	Seichi	Takeuchi
Past Regional Director	Dr.	Jung Uck	Seo
Vice Chair & Director Elect	Prof.	Janina	Mazierska
Secretary	Prof.	Kenji	Hirakuri
Treasurer	Dr.	Hirohisa	Gambe
Awards & Recognition Committee Chair	Mr.	Yat-Wing	Liu
Section / Chapter Coordinator	Prof.	Tadaatsu	Satomi
Educational Activities Coordinator	Prof.	H.P.	Khincha
Electronic Communication Coordinator	Prof.	Dae Young	Kim
Representative, Regional GOLD Program	Assistant Prof.	Tuptim	Angkaew
Membership Development Coordinator	Prof.	Sattupathu V	Sankaran
Regional Chapter Coordinator	Associate Prof.	Miki	Yamamoto
Recognized Education Program Coordinator	Associate Prof.	H.J.	Mun
Regional Conference Coordinator	Prof.	Yong Jin	Park
Student Activities Coordinator	Prof.	Marzuki Bin	Khalid
Strategic Planning Coordinator	Prof.	Lawrence, Wai Choong	Wong
Technical Activities Coordinator	Dr.	Tee Hiang	Cheng
Regional Student Representative	Mr.	Yasuharu	Ohgoe
2003 & 2004 Immediate Past Director	Prof.	Teck Seng	Low
2003 & 2004 Educational Activities & Recognized Education Program Coordinator	Prof.	Akinori	Nishihara
2003 & 2004 Electronic Communication Coordinator	Prof.	Kae Dal	Kwack
2003 & 2004 R10 Student Representative	Mr.	Darrel Sau Foong	Chong
IEEE APO, Manager	Ms.	Fanny Beh Noi	Su
IEEE Beijing Section, Secretary / Treasurer	Prof.	Mengqi	Zhou
IEEE Shanghai SubSection, Secretary	Prof.	Yong	Fang

1. Call to order

Seiichi Takeuchi called to order at 8:30a.m.

2. Roll Call

Kenji Hirakuri and Fanny Su called the roll.

3. Welcome and Introduction

Seiichi Takeuchi welcomed EXCOM members. He also took the introductory talk on the agenda.

4. Review of Program and Agenda

The following Program and meeting agenda was approved:

9 January 2005

9:00 - 9:10	Call to order	S. Takeuchi
9:10 - 9:15	Roll Call	K. Hirakuri & F. Su
9:15 - 9:20	Welcome	S. Takeuchi
9:20 - 9:30	Review of Program and Agenda	S. Takeuchi
9:30 -10:20	Review of Planning	
	(a) Financials :	H. Gambe / D.Y. Kim
	(b) Awards & Recognition Committee Chair:	Y. W. Liu
	(c) Education Activities Coordinator:	H. P. Khincha / A. Nshihara
	(d) Electronic Communications Coordinator:	D. Y. Kim / Kae Dal Kwack
10:20 -10:50	Break	
10:50 -11:50	Gold Representative:	T. Angkaew
	Membership Development Coordinator:	S. V. Sankaran
	Section/Chapter Coordinator:	T. Satomi / L. W. C. Wong
	Recognized Education Program Coordinator:	J. H. Mun / A. Nishihara
11:50 -13:30	Lunch	
13:30 -15:10	Regional Chapter Coordinator:	M. Yamamoto
	Regional Conference Coordinator:	Y. J. Park / J. Mazierska
	Technical Activities Coordinator / Student Representative:	M. B. Khalid / Y. Ohgoe /
		D. S. F. Chong
	Strategic Planning Coordinator:	D. S. F. Chong
17:00 – 18:00	Sociable	EXCOM Members / IEEE
18:00	Adjournment	Delegates in Shaghai

5. 2005 Focus: Member Services

The following Program and meeting agenda was approved:

6. Review of Planning

6.1 Financials

- Prospect of income and expenditure 2005 was given by H. Gambe.
- 2004 budget was explained by D. Y. Kim.

6.2 Awards and Recognition Committee Chair

- The following Program and meeting agenda was approved:

6.3 Education Activities Coordinator

- Presentation was made by A. Nishihara, and H. P. Kincha.
- Distinguished Lecturer Program, Continuing Education Program, and Other Education Program were reported.
- Accreditation Workshop was held in Bangkok at November 6-8, 2004.

6.4 Electronic Communications Coordinator

- Improvement of the layout of the R10 home page and website maintenance were reported by D. Y. Kim.
- Renewal of old flames of the home page and website maintenance were proposed by D. Y. Kim.

6.5 Gold Representative

- Presentation was made by T. Angkaew.
- The number of Gold Affinity Groups increases from 15 to 17.
- Strategies for promoting GOLD Activity in R10 for 2004 was reported.
 - ★ Encourage student branch leaders to continue their contribution to IEEE after graduation.
 - ★ Encourage chapters to support GOLD activities.
 - ★ Regional support for international GOLD activities in R10.
 - ★ Increased publicity of successful GOLD activities and regional support of GOLD activities.
- Plan and Proposed Budget for GOLD Activity for 2005 was introduced.

6.6 Membership Development Coordinator

- Presentation was made by S. V. Sankaran.
- Overall membership increased 1.95% for 2004 from 59,965 to 61,136.
- R10 growth consistently higher than other Regions in 2004.

6.7 Section/Chapter Coordinator

- Presentation was made by T. Satomi, and L. W. C. Wong.
- Work Plan & Budget for 2005 were proposed.
- Establishment of New Sections and Chapters were reported.

6.8 Recognized Education Program Coordinator

- Presentation was made by J. H. Mun.
- Responsibility, Goal, and Plans were proposed.

6.9 Regional Chapter Coordinator

- Presentation was made by M. Yamamoto.

- Current Status of Chapters in R10 was reported and 17 New Chapters were formed in R10.
- Chapter Formation Process, and Goal for 2005-2006 were introduced.

6.10 Regional Conference Coordinator

- Presentation was made by Y. J. Park, and J. Mazierska.
- Report on the TENCON 2004 in Chiangmai, Thailand and TENCON 2005 in Victoria, Australia was presented.
- Assistance to TENCON was recognized.

6.11 Technical Activities Coordinator / Student Representative

- Presentation was made by T. H. Cheng, and M. B. Khalid.
- Student Activities was reported.

6.12 Strategic Planning Coordinator

- Presentation was made by L. W. C. Wong.

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6.13 Student Representative

- Presentation was made by D. S. F. Chong.
- Student Congress was reported. The presenter Chong thanked executive committees for Financial support of R10.

7. Adjournment

- Meeting adjourned at 18:00pm.

Recorded by Secretary, Kenji Hirakuri